

SHERIDAN STUDENT UNION AGENDA

Meeting:

Date:

Time:

Campus:

<i>AGENDA ITEMS</i>	<i>MOTION</i>	<i>PRESENTER</i>	<i>TIME</i>



Minutes of the 263rd Meeting

Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Date: October 16th, 2019

Time: 6:00 PM

Location: HMC, SSU Boardroom (A315)

Directors Present: Xinxin Zhang, Director, TRA, Chairperson
Michelle Lee, Director, TRA, Vice-Chairperson
Mireille Dubé, Director, DAV, Secretary
Chiragkumar Patel, Director, DAV
Abhishek Hastir, Director, DAV
Yash Amitbhai Karkar, Director, DAV
Maiya Samuel, Director, HMC
Ty Defreitas, Director, HMC
Tarek Al-Shawwa, Director, HMC

Teleconference: N/A

Directors Late: N/A

Directors Absent: N/A

Ex-Officio Members Present: Ben LeBlanc, President, Sheridan Student Union
Jamie King, General Manager, Sheridan Student Union
Maria Lucido-Bezely, Dean of Students, Sheridan College

Ex-Officio Members Absent: N/A

Guests Present: Laura DiViesti, Special Projects Coordinator & CRO, Sheridan Student Union
Azhar Ahmed-Ali, Vice President, DAV, Sheridan Student Union
Rajpara Dhruv Kamleshkumar, Student, DAV
Kashyapkumar Patel, Student, DAV

I Call to order at 6:13pm by the Chairperson.

II Quorum 9 Board members present.

III Approval of the Agenda.

BE IT RESOLVED that the SSUI Board of Directors approve the 263rd Board Meeting Agenda.

Moved: Zhang
Seconded: Patel

Motion Carries (9 In favour, 0 against, 0 abstain)

IV Approval of the 262nd Meeting Minutes

BE IT RESOLVED that the SSUI Board of Directors approve the 262nd meeting minutes as presented.

Moved: Zhang
Seconded: Karkar

Motion Carries (9 In Favour, 0 Against, 0 Abstain)

V Item One: Portal Project Update

- LeBlanc provides background context to the new Board members as well as updates the Board on the Portal project (i.e., Access Sheridan)
 - He takes the Board through the accompanying document/memorandum that is posted on the Board's SharePoint
- Zhang seeks clarification about the payment schedule and what SSU is seeking to amend
 - LeBlanc clarifies that originally the \$25,000 was allocated for the refinement and maintenance of the Portal, but since it is not currently in that phase, the SSU is seeking to amend the title of the Project Refinement and Maintenance and the terms of how the payments will be made - to ensure transparency of the allocation of that payment
- King provides further context to the Board about the Portal project
 - Clarifies that the SSU had a strong desire to be more linked in the College's IT infrastructure and wanting to integrate the SSU platform with the College
- Karkar inquires the reason as to why SSU is helping to fund this project when it is a College software
 - LeBlanc explains that when the project was conceptualized, the SSU was a sponsor of the project
 - King explains that the Board several years ago identified the College's IT infrastructure as an opportunity to invest and integrate student life on one main platform, instead of many multiple platforms and to create a partnership with the College
 - King also states that the SSU was able to influence the development of this project at the Committee table
- Karkar asks what sections of Access Sheridan will be committed for SSU's use
 - DiViesti displays the current layout of the website and describes how certain widgets are exclusive to the use of SSU, SSU information and SSU links have also been integrated on the Student Life page of Access Sheridan
- Hastir seeks clarification on whether the College will request additional monetary resources since the project is delayed
 - LeBlanc clarifies that the College has not asked for an additional investment other than what has already been agreed upon; and that even if the project is delayed, the SSU is not expected to provide further investment
- Lucido-Bezely explains that the main advantage of this project is for students to access multiple resources from one platform instead of many, and to improve student engagement
- Dubé inquires whether the College is investing the same amount or more than the SSU into this project
 - LeBlanc explains that the SSU is not the primary sponsor; DiViesti adds that the 2 other sponsor areas are IT and Communications
- Dubé follows-up by enquiring if SSU has ownership on certain sections of the Portal
 - DiViesti explains that the widgets have been outlined and vetted through SSU such as the marketing department and student leaders

BE IT RESOLVED THAT the SSU Board of Directors authorizes the SSU President and General Manager to transfer the remaining Portal Project commitments, totaling \$100,000 from the 2016 agreement, in \$25,000 annual instalments at management's discretion for general project completion starting in 2019-20 with an annual update for the board.

Moved: Hastir
Seconded: Patel

Motion Carries (9 In Favour, 0 Against, 0 Abstain)

VI Item Two: Elections Follow-up Discussion

- LeBlanc provides background to the Board members about the issues surrounding the Elections, specifically surrounding the integrity of the Elections – e.g.: non-students campaigning, candidates giving out money for votes, SSU staff being harassed, etc.
- LeBlanc expresses the urgency of creating a Committee to actively be working on Elections policies to improve the integrity of the Elections
 - LeBlanc outlines the membership committee responsibilities
- Ahmed-Ali shares that for the past years the Davis campus especially faces many struggles during the Elections, that there is a need to improve the practicality of the policies and that the creation of this Committee is crucial
- King adds in that the SSU has a strong desire to increase student participation and ensure that students feels comfortable and safe during Elections and their Board term
- Lucido-Bezely shares that among the student body there is an understanding and awareness that becoming a Board member is an opportunity, however there are still many faculties that do not seem to have a history in being involved in the Elections; there is a need to look into ways on broadening it and get students of varying faculties involved
- Zhang requests that the formation of the Elections Committee be tabled onto the next Agenda item since the formation of the Outreach, Ancillary and Finance Committees will be also formed to help establish membership

VII Item Three: New Business

- As per last meeting, Lee re-introduces the terms of the Outreach Committee to the Board
 - LeBlanc clarifies that there is a working budget for the printing materials and to help fund the event(s)
- The Board discuss how each Committee can have equal members of all 3 campuses, and have Directors be involved in a Committee of interest
- The 2019/20 Committee Formation is established as follows:

A. Elections Review Committee

BE IT RESOLVED THAT the SSU Board of Directors establish a Governance and Elections Review Committee to undertake a comprehensive review and suggest improvements to Board Governance and Elections (including policy changes) following the recent closure of by-elections.

This committee shall consist of three Directors, Maiya Samuel, Abhishek Hastir, Chiragkumar Patel, as well as the CRO and the Davis Vice-President. The President shall also serve as an additional resource to the committee. The Chair of this committee shall be the CRO.

Moved: Zhang

Seconded: Defreitas

Motion Carries (9 In Favour, 0 Against, 0 Abstain)

B. Finance Committee

BE IT RESOLVED that the SSUI Board of Directors establish a Finance Committee for the 2019-2020 academic year;

WHEREAS with Ty Defreitas representing the HMC Campus, Xinxin Zhang representing the Trafalgar campus, and Yash Karkar representing the Davis campus.

Moved: Zhang

Seconded: Lee

Motion Carries (9 In Favour, 0 Against, 0 Abstain)

C. Outreach Committee

BE IT RESOLVED that the SSUI Board of Directors establish an Outreach Committee consisting of Tarek Al-Shawwa, and Michelle Lee.

Moved: Zhang

Seconded: Lee

Motion Carries (9 In Favour, 0 Against, 0 Abstain)

D. Ancillary Fee Committee

BE IT RESOLVED that the SSUI Board of Directors appoint Mireille Dube as the representative of Davis, Ty Defreitas representing the HMC Campus and, Xinxin Zhang representing the Trafalgar campus and Ben LeBlanc to serve as the representatives on the 2019-2020 Ancillary Fee Committee.

Moved: Zhang

Seconded: Al-Shawwa

Motion Carries (9 In Favour, 0 Against, 0 Abstain)

- Zhang extends the opportunity to new members to discuss whether the current schedule of the Board meetings on Wednesdays from 6-8pm currently work with their schedules
 - Defreitas and Karkar express that the current Board meetings do conflict with their schedules
 - The Board discuss what day and time works best for all members

BE IT RESOLVED that the SSUI Board of Directors meet bi-weekly for the Fall 2019 semester at 6:30 pm on Wednesdays.

Moved: Zhang

Seconded: Al-Shawwa

Motion Carries (9 In Favour, 0 Against, 0 Abstain)

- Bylaw amendment for the Annual General Meeting on November 6th, 2019:
 - Karkar requests if the deadline for students to submit a proposed amended can be extended or to postpone the AGM so students that have showed interest can create an amendment for the SSU's Bylaws
 - LeBlanc states that the students could have already submitted a request to amend a bylaw
 - Zhang shares that he received an email of a proposed amendment at 4:59pm today, Oct. 16th, 2019; Karkar explains that he is aware of the student that sent Zhang the email
 - DiViesti displays the email/proposed amendment on the room's screen so all members can view it
 - LeBlanc and staff will further look into this matter and reach out to the individuals deemed appropriate; and will update the Board during the next meeting on October 30th,2019
- 24/7 Learning Commons
 - Hastir shares to the Board that during the last 2 weeks, he has been following-up on the initiative to have 24/7 access to the Learning Commons at Davis and expresses that he was unable to make the Board aware of this at the last Board meeting since time was restricted; and he will be putting it as an Agenda item for the next Board meeting on October 30th, 2019
- DiViesti updates the Board on the Elections timeline and will bring forth a formal request during next Board meeting
- LeBlanc informs that the SSU is looking into hiring an Administrative Assistant to help the Board starting in January 2020

VIII Item Three: In-Camera Session

BE IT RESOLVED that the SSUI Board of Directors enter in camera session with LeBlanc.

- LeBlanc informs that the SSU is looking into hiring an Administrative Assistant to help the Board starting in January 2020

VIII Item Three: In-Camera Session

BE IT RESOLVED that the SSUI Board of Directors enter in camera session with LeBlanc.

Moved: Zhang

Seconded: Karkar

Motion Carries (8 In Favour, 0 Against, 1 Abstain)

IX Item Four: Adjournment

BE IT RESOLVED that the SSUI Board of Directors adjourn the 263rd Meeting of the Board.

Moved: Zhang

Seconded: Patel

Motion Carries (9 In Favour, 0 Against, 0 Abstain)

Meeting adjourned at 9:30 PM

Respectfully submitted by,

Mireille Dube
Secretary of the Board

Adopted by the Board in the meeting

of Oct. 30/2019.
(Date of Meeting)


(Signature of Board Chair)