



Agenda of the 268th Meeting

Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Date: January 8th, 2020

Time: 6:30 PM

Location: President's Boardroom (B228), Trafalgar Campus

Agenda Item	Motion	Presenter	Time
Call to Order		Xin Zhang	6:30 pm
Declaration of Conflicts of Interest		Xin Zhang	6:31 pm
Approval of 268 th Agenda	BE IT RESOLVED that the SSUI Board of Directors approve the 268 th meeting agenda as presented.	Xin Zhang	6:33 pm
Approval of 267 th Meeting Minutes	BE IT RESOLVED that the SSUI Board of Directors approve the 267 th meeting minute as presented.	Xin Zhang	6:35 pm
Quarterly Fiscal Update	BE IT RESOLVED that the SSUI Board of Directors receive the Quarterly Fiscal Update as of October 31, 2019 as presented.	Jamie King	6:40 pm
Trafalgar Clubs Room Furniture	TBD	Ben LeBlanc	7:10 pm
Executive Updates		Ben LeBlanc, Azhar Ahmed-Ali, Ayush Gupta, Jessica Marshall	7:25 pm
New Business		Xin Zhang	7:40 pm
In Camera	BE IT RESOLVED that the SSUI Board of Directors enter in camera session with directors and ex-officio members.	Ben LeBlanc	8:00 pm
In Camera	BE IT RESOLVED that the SSUI Board of Directors enter in camera session with directors.	Xin Zhang	9:00 pm
Adjournment	BE IT RESOLVED that the SSUI Board of Directors adjourn the 268 th meeting.	Xin Zhang	9:20 pm



Minutes of the 268th Meeting

Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Date: January 8, 2020
Time: 6:30 PM
Location: B-Wing Boardroom (B228), Trafalgar Campus
Directors Present: Xinxin Zhang, Director, TRA, Chairperson
Michelle Lee, Director, TRA, Vice-Chairperson
Yash Amitbhai Karkar, Director, DAV, Secretary
Mireille Dube, Director, DAV
Ty Defreitas, Director, HMC
Tarek Al-Shawwa, Director, HMC
Teleconference: N/A
Directors Late: Maiya Samuel, Director, HMC (*arrived at 6:45 pm*)
Directors Absent: Abhishek Hastir, Director, DAV
Chiragkumar Patel, Director, DAV

Ex-Officio Members Present: Ben LeBlanc, President, Sheridan Student Union
Jamie King, General Manager, Sheridan Student Union

Ex-Officio Members Absent: Maria Lucido-Bezely, Dean of Students, Sheridan College

Guests Present: Laura DiViesti, Special Projects Coordinator & CRO, Sheridan Student Union
Azhar Ahmed-Ali, VP DAV, Sheridan Student Union
Jessica Marshall, VP TRA, Sheridan Student Union
Linh Nguyen, Student, HMC

I Call to order at 6:34 PM by the Chairperson.

II Quorum 6 Board members present. (6 required for quorum)

III Declaration of Conflicts of Interest No conflicts identified.

IV Approval of the Agenda

- Zhang requests that the approval of the 267th meeting minutes be tabled to the next meeting as information is still required to complete them.

BE IT RESOLVED that the SSUI Board of Directors amend the 267th Board Meeting Agenda to table the 267th meeting minutes.

Moved: Zhang
Seconded: Karkar

Motion Carries (6 In favour, 0 against, 0 abstain)

BE IT RESOLVED that the SSUI Board of Directors approve the 267th Board Meeting Agenda as amended.

Moved: Zhang
Seconded: Al-Shawwa

Motion Carries (6 In favour, 0 against, 0 abstain)

V Item One: Quarterly Fiscal Update as of October 31st, 2019

- King walks the Board through the details of the Quarterly Fiscal Update demonstrating to the Board that management is complying with Board Policies as outlined. He also details how the Student Choice Initiative has impacted the way we budget and report our finances including an expanded section in the report on the reserves.

Samuel arrives at 6:45 pm.

- Defreitas asks Ngo if the SSU can invest funds to create greater profits. Ngo informs him that currently our monies are held in the college at a 2.3% interest rate, so we already are receiving a portion of revenue. King outlines that other student unions prefer to hold their own monies so they can hold their own autonomy with their respective institution. If we chose to do that it could impact our relationship with the college, which has already proven to be strong. Due to the strong relationship, we were able to receive Section 9 financing from the government through the college for the HMC2A project, which puts us in a better position for the financing of the building. Karkar asks if any of the interest we earn is taken by the college or if we receive the full amount. Ngo informs him that we receive the full 2.3%.
- King outlines that participation in the SCI was much higher than anticipated, which is why as of October 31st, 2019 there appeared to be a surplus of funds, although it is not to be expected in the future. Another factor that relates to our reasonings for surplus has to do with the projected vs. actual enrollment growth given to us by the college during the budgeting process.
- Defreitas asks if the Board can add new budget categories or contribute board money to other accounts. LeBlanc explains that fees in each of the divisions are tied to certain uses. As far as creating new fees, that could be done through the Ancillary Fee Committee. He also asks when the budgeting process will take place for the 2020-2021 fiscal year. LeBlanc shows the Board the projected timeline as appears in the SharePoint, which shows Board involvement in setting the budget within the month of March 2020.
- Zhang asks Ngo and King to review the Food & Beverage lines. King outlines the lines and informs the Board that historically these divisions have run at a loss due to the nature of running a student pub. LeBlanc notes that he wants to assess the operations over this semester with management and then the Board which will be brought to them in the next two months. Defreitas asks management is there is the possibility to lease out the pub space, similarly to how we do with Booster Juice. LeBlanc informs him it is possible, but at the moment he does not want to rush into a drastically different decision as the college is currently exploring a new food and beverage plan. He would like insight as to their plans before we decide on a plan ourselves.
- Karkar notes that he and King met this morning to review the reports in greater detail and informs the board that there was a suggestion to form a committee to continue to explore ways to cover the losses we see in the food and beverage divisions.
- LeBlanc informs the Board that he wants to also explore more ideas regarding the space taken up by the F&B outlets in the coming meetings as there is always student feedback on a lack of student space and these pubs take up a large portion of the footprint of the Student Centres.

BE IT RESOLVED that the SSUI Board of Directors receive the Quarterly Fiscal Update as of October 31st, 2019 as presented.

Moved: Karkar

Seconded: Samuel

Motion Carries (7 In Favour, 0 Against, 0 Abstain)

VI Item Two: Trafalgar Clubs Room Furniture Update

- LeBlanc informs the Board that this is an information item tonight as we do not have a finalized quote to pass a motion. He goes through the attached floorplan for the new furniture which includes tables and chairs, a couch, and cabinets for club storage. A revised quote is expected to be available at the next meeting.

VII Item Three: Executive Updates

- LeBlanc runs through a variety of updates:
 - Clubs Corner is no longer active as of January 15th, 2020 as the company who provides the software, Campus Vibes, declared bankruptcy. As a temporary solution, all information will be transitioned to a new site created on our website. Most processes should remain the same using online forms, but the only change clubs will see is that reimbursements will not be able to be processed digitally and will revert back to the old method of handing in physical copies to our offices. LeBlanc, King and our Clubs Manager Chloe Naftel, will be meeting with 4 vendors that have solutions that expand beyond the scope of clubs corner, including elections management, event management, and online sales platforms.

- o The Clubs department is rolling out a new disciplinary policy which will be communicated to clubs in the coming months.
- o INS Markets will be opening on Friday January 10, 2020. The operating hours are Monday to Friday 7:30 am to 7 pm and Saturdays from 9 am to 5 pm. He encourages everyone to stop by when they are at the Davis Campus next.
- o The College's Equity, Diversity and Inclusion office is undertaking a student feedback initiative that focuses on how the college can make our campuses more inclusive. Details will be circulated when available.
- o He is working with the E-Sports club at the Trafalgar campus to determine their future at Sheridan perhaps similarly to an extra-mural activity. He has been meeting with the club for the past few months to create a proposal for the college. He will update the Board as they get closer to the completion of the proposal.
- o The full-time staff pay scale process that was discussed at prior meetings has been completed. As a result payroll expenses could see changes.
- o He has a desire to meet with the Board at the coming meeting to discuss goals for the organization.
- o The Governance and Elections Review Committee will present the elections strategy and repositioning at the next meeting. DiViesti will send Committee members an email to confirm their availability.
- o He is working with a handful of students to bring two capstone projects to reality in collaboration with college stakeholders. He is looking to meet with the students and have them hired on for their co-op in the summer. He will bring more information on the projects to the Board later.
- o He and King are still interviewing for the Services Manager and are looking to wrap up at the end of the month.
- o He is actively working with the college to ratify the SSU's Operating Agreement.
- o In collaboration with the Equity, Diversity and Inclusion Office; Faculty of Humanities and Social Sciences; and other college stakeholders the Sheridan Wide Black History Month programming is still underway.
- o The Human Resources Department is still continuing to establish the policy review committee which Director's are encouraged to take part in.
- o As a result of a backlog and staff illnesses, we are experience a delay in cheque and expense reimbursement processes, but this is bring addressed to get back on track.

VIII New Business

- The Board selects the date and times for the remaining meetings; every other Tuesday from 8-10 pm.

BE IT RESOLVED that the SSUI Board of Directors assign Tuesdays at 8 pm biweekly as the meeting date moving forward for the Winter 2020 term starting January 21st, 2020.

Moved: Zhang

Seconded: Defreitas

Motion Carries (6 In Favour, 1 Against, 0 Abstain)

IX In Camera Session

BE IT RESOLVED that the SSUI Board of Directors enter in camera session with Ex-Officio members and Vice-Presidents.

Moved: Zhang

Seconded: Al-Shawwa

Motion Carries (7 In Favour, 0 Against, 0 Abstain)

LeBlanc, King, Marshall and Ahmed-Ali leave the meeting at 9:30 pm.

BE IT RESOLVED that the SSUI Board of Directors exit in camera session.

Moved: Lee

Seconded: Al-Shawwa

Motion Carries (7 In Favour, 0 Against, 0 Abstain)

X Adjournment

BE IT RESOLVED that the SSUI Board of Directors adjourn the 268th Meeting of the Board.

Moved: Lee

Seconded: Al-Shawwa

Motion Carries (7 In Favour, 0 Against, 0 Abstain)

Meeting adjourned at 10:00 PM

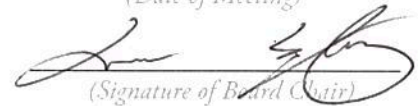
Respectfully submitted by,



Yash Karkar
Secretary of the Board

Adopted by the Board in the meeting

of 01/21/2020
(Date of Meeting)



(Signature of Board Chair)