



Agenda of the 271st Meeting

Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Date: February 4, 2020

Time: 8:00 PM

Location: H153, Davis Campus

Agenda Item	Motion	Presenter	Time
Call to Order		Xin Zhang	8:00 pm
Declaration of Conflicts of Interest		Xin Zhang	8:02 pm
Approval of 271 st Agenda	BE IT RESOLVED that the SSUI Board of Directors approve the 271 st meeting agenda as presented.	Xin Zhang	8:03 pm
Approval of 269 th and 270 th Meeting Minutes	BE IT RESOLVED that the SSUI Board of Directors approve the 269 th and 270 th meeting minute as presented.	Xin Zhang	8:05 pm
Bylaw Discussions for SGM	BE IT RESOLVED that the SSUI Board of Directors approve the amendments to the SSU Bylaws as presented.	Ben LeBlanc & Laura DiViesti	8:10 pm
Call for SGM	BE IT RESOLVED that the SSUI Board of Directors call a special general meeting to be held on February 20 th , 2020 at 1 pm at the Mississauga Campus.	Ben LeBlanc & Laura DiViesti	9:10 pm
Executive Updates		Ben LeBlanc, Azhar Ahmed-Ali, Ayush Gupta & Jessica Marshall	9:15 pm
New Business		Xin Zhang	9:25 pm
In Camera		Ben LeBlanc & Jamie King	9:35 pm
Adjournment	BE IT RESOLVED that the SSUI Board of Directors adjourn the 271 st meeting.	Xin Zhang	10:50 pm



Minutes of the 271st Meeting

Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Date: February 4, 2020

Time: 8:00 PM

Location: SSU Boardroom, Davis Campus

Directors Present: Xinxin Zhang, Director, TRA, Chairperson
Michelle Lee, Director, TRA, Vice-Chairperson
Yash Amitbhai Karkar, Director, DAV, Secretary
Abhishek Hastir, Director, DAV
Chiragkumar Patel, Director, DAV
Mireille Dubé, Director, DAV
Ty Defreitas, Director, HMC
Maiya Samuel, Director, HMC

Teleconference: N/A

Directors Late: N/A

Directors Absent: Tarek Al-Shawwa, Director, HMC

Ex-Officio Members Present: Ben LeBlanc, President, Sheridan Student Union
Jamie King, General Manager, Sheridan Student Union

Ex-Officio Members Absent: Maria Lucido-Bezely, Dean of Students, Sheridan College

Guests Present: Laura DiViesti, Special Projects Coordinator & CRO, Sheridan Student Union
Anton Gemarino, Student Life Coordinator, DAV, Sheridan Student Union

I Call to order at 8:05 PM by the Chairperson.

II Quorum 8 Board members present. (6 required for quorum)

III Declaration of Conflicts of Interest No conflicts identified.

IV Approval of the Agenda

- Zhang requests to amend the agenda to add an in-camera session before the first item of business.

BE IT RESOLVED that the SSUI Board of Directors amend the 271st Board Meeting Agenda to add an in-camera session.

Moved: Zhang
Seconded: Dube

Motion Carries (8 In favour, 0 against, 0 abstain)

BE IT RESOLVED that the SSUI Board of Directors approve the 271st Board Meeting Agenda as amended.

Moved: Zhang
Seconded: Lee

Motion Carries (8 In favour, 0 against, 0 abstain)

V Approval of the 269th and 270th Meeting Minutes

- Dube suggests amending the minutes to add the questions of Ngobia's listening tour.

BE IT RESOLVED that the SSUI Board of Directors amend the 270th Meeting Minutes as discussed.

Moved: Dube
Seconded: Samuel

Motion Carries (8 In Favour, 0 Against, 0 Abstain)

BE IT RESOLVED that the SSUI Board of Directors approve the 269th Meeting Minutes as presented and the 270th Meeting Minutes as amended.

Moved: Zhang
Seconded: Dube

Motion Carries (8 In Favour, 0 Against, 0 Abstain)

VI Item One: In-Camera Session

BE IT RESOLVED that the SSUI Board of Directors enter in-camera session only with directors.

Moved: Zhang
Seconded: Lee

Motion Carries (8 In Favour, 0 Against, 0 Abstain)

LeBlanc, King, DiViesti and Gemarino exit the meeting.

BE IT RESOLVED that the SSUI Board of Directors exit in-camera session.

Moved: Zhang
Seconded: Hastir

Motion Carries (8 In Favour, 0 Against, 0 Abstain)

LeBlanc, King, DiViesti and Gemarino re-enter the meeting.

VII Item Two: Bylaw Amendments for SGM

- LeBlanc outlines the changes presented, and the Board requests he go line by line through said changes.
- Bylaw 4 Section 4.2 – Quorum
 - The Board worries that it will be unattainable to have 40 members present for a general meeting and suggests amending the amendment to reduce the quorum by ten members, resulting in (a) reading 30 members and (b) reading 20 members.
 - The Board also feels that it should be mandatory for all Club Presidents to attend any general meeting. LeBlanc explains the nature of this amendment was to align with Clubs Policy that currently states that it is mandatory for Club Presidents to attend the Annual General Meeting. Zhang requests LeBlanc update the Clubs Policy to ensure all General Meetings are mandatory.
- Bylaw 5 Section 5.2 – Composition
 - The Board does not agree with the increase of seats from 12 to 15, as we already struggle to fill all 12 seats.
- Bylaw 5 Section 5.3 – Constituency Identification
 - LeBlanc outlines the intent behind this revised structure and seat allocation, including a greater representation that is proportional to the student body and faculties at each campus.
 - Hastir is concerned with the lack of seat allocation at certain campuses, as he feels this model is too restrictive and could bring non-board related business such as specific faculty issues to the board.
 - Lee echoes Hastir's thoughts and feels that this promotes exclusion and limits representation.
 - Hastir requests that the Board informally vote on this amendment; majority of the Board are not in favour of this amendment. LeBlanc seeks that anyone who intends to run in the elections for the 2020-2021 Board term abstain from that vote; majority is still not in favour of the amendment.
 - Samuel states that she thinks it is a good idea but worries about having numerous vacant seats. She wonders if the amendment can be reworded to state that should seats be vacant after an election, the board can

appoint the seat by anyone who previously ran regardless of their faculty. Zhang and Dube state they think that is a good idea, but Zhang does not feel that now is the right time to be amending it.

- As a result, all other suggested amendments that relate to the modification of composition will be removed.
- Bylaw 5 Section 5.4 – Eligibility & Qualifications
 - LeBlanc notes that there is a recommendation to increase the required GPA from 2.5 to 3.0
 - Karkar does not feel that GPA is reflective of a person's leadership abilities or ability to perform the duties of office. He states that it is possible if we have the minimum GPA at 3.0, directors will be too focused on school and will not have enough time to fulfil the duties of a Director.
 - The Board decides to leave the GPA at 2.5.
 - Dube asks for an explanation of the history of bylaw 5.4 (g) being recommended for removal. Zhang provides insight to the Board that as a result of numerous absences the Board at the time decided to add in measures to prevent those who have vacated their seats due to absences from running in elections. DiViesti adds that something to this effect can be added to the elections policy, as that is a better document for this type of restriction.
- Bylaw 5 Section 5.7 – Resignations & Vacancies
 - LeBlanc notes that an amendment was suggested to have absences for both Board and Committee meetings count toward the total absence count. Board members disagree with this and feel that there are other ways to discipline directors not attending committee meetings. The Board decides to keep the bylaw as currently written, with only absences of board meetings counting toward the 3-meeting absence count for removal of office.
- Bylaw 5 Section 5.8 – Remuneration & Honoraria
 - LeBlanc notes that with the increased expectations of directors, an honorarium increase should be justified. Additionally, directors would be able to get their honorarium twice per semester, half at the mid-semester point and the remaining half after completing the semester.
 - Defreitas suggests increasing it even more than suggested to \$950 per semester. Lee suggests no change in honorarium. Patel suggests keeping it as amended but if there are additional meetings called above the typical 1 meeting every 2 weeks, that directors be compensated \$50 per additional meeting. LeBlanc states that he is concerned with that as it could turn into additional meetings being called for little to no reason to accumulate extra money.
 - The Board decides to keep the honorarium amount as suggested at \$800/semester, paid in two installments.
- Bylaw 6 Section 6.1 – Officers
 - LeBlanc explains that the staff position for the Secretary has now been reflected in this bylaw. Karkar explains that while other Secretaries have had issues keeping up with the demands of the position, he has not and feels that the Secretary does not need to transition to a hired staff member. LeBlanc explains that the current duties he is doing, reviewing minutes after they have been created, in his capacity as the Secretary is not the full extent of the duties. If he were, DiViesti would not be at Board meetings, and he would need to take meeting notes during the meeting, transcribe minutes from the audio file, upload all documents to SharePoint, compile agenda item requests, create meeting agendas, upload minutes and agendas to our website, book meeting rooms, and oversee the storage of all sets of meetings minutes of the corporation.
- Bylaw 6 Section 6.3 – General Manager
 - LeBlanc notes that the suggested amendment to bylaw 6.3 (a) (vii) is to align the bylaw with the current practice and reporting structure, with approval being at the discretion of the President, not the Board. The Board does not agree with this and would like oversight and approval of the committees the General Manager sits on. LeBlanc notes that if the Board chooses to do this, they will be getting numerous committee meeting approvals at each board meeting, and this could cause committees to be on hold while the General Manager awaits Board approval. LeBlanc suggests that instead of the Board approving, they be updated as to the committees the General Manager sits on; Board members agree with this amendment.
 - Board members question the proposed amendment to bylaw 6.3 (b) and why the General Manager's independent reporting relationship is being revoked. LeBlanc again explains that due to the reporting structure, the General Manager reports directly to the President, and any independent reporting relationship with the Board should be approved by the President. Board members do not agree with that and amend the

amendment to read that “under the discretion of the Board, the General Manager may have an independent reporting relationship through the Board...”

- Bylaw 6 Section 6.7 – Election of Officers
 - Zhang questions why the Secretary would not be hired by the Board and only by the President. He would like the Board Chairperson to be part of the hiring committee for the Secretary. DiViesti and LeBlanc explain that as per Executive Limitations the Board’s only employee is the President, and by being involved in the hiring of the Secretary, this would violate that policy.
- Bylaw 10 Section 10.7 – Elections Quorum
 - Samuel questions what would happen if an election does not meet the suggested quorum – LeBlanc explains that the seat would remain vacant. The Board feels that given the low voter turnout we already see; this would not help fill seats on the Board. They decide to remove this amendment.
- Bylaw 12 Section 12.2 – Proposed Amendments from the Membership
 - The Board does not feel that increasing the required number of signatures from two-percent to five-percent is necessary, and it could prevent the membership from even suggesting amendments due to the required number of signatures being unattainable.

BE IT RESOLVED that the SSUI Board of Directors approve the amendments to the SSU Bylaws as presented and amended.

Moved: Lee

Seconded: Samuel

Motion Carries (7 In Favour, 1 Against, 0 Abstain)

VIII Item Three: Call for Special General Meeting

- As a result of the amendments approved to the Bylaws, LeBlanc and DiViesti inform the Board of the need to call a Special General Meeting to obtain membership approval said amendments.

BE IT RESOLVED that the SSUI Board of Directors call a special general meeting to be held on February 20th, 2020 at 1 pm at the Mississauga Campus.

Moved: Lee

Seconded: Patel

Motion Carries (6 In Favour, 2 Against, 0 Abstain)

IX Item Four: Executive Updates

- Zhang requests to table this item due to the time.

X New Business

- Hastir inquires about the performance of the new INS Market. LeBlanc informs him that they have an update they will provide during the upcoming in-camera session.

BE IT RESOLVED that the SSUI Board of Directors enter in-camera session with directors and ex-officio members.

Moved: Zhang

Seconded: Karkar

Motion Carries (8 In Favour, 0 Against, 0 Abstain)

DiViesti and Gemarino exit the meeting.

BE IT RESOLVED that the SSUI Board of Directors exit in-camera session.

Moved: Zhang

Seconded: Lee

Motion Carries (8 In Favour, 0 Against, 0 Abstain)

XI Adjournment

BE IT RESOLVED that the SSUI Board of Directors adjourn the 271st Meeting of the Board.

Moved: Zhang
Seconded: Hastir

Motion Carries (7 In Favour, 1 Against, 0 Abstain)

Meeting adjourned at 11:53 PM

Respectfully submitted by,



Yash Karkar
Secretary of the Board

Adopted by the Board in the meeting

of Feb. 18, 2020,
(Date of Meeting)



(Signature of Board Chair)