



Meeting Minutes  
Board of Directors Meeting  
Sheridan Student Union Incorporated (SSUI)

Meeting #:	325
Date:	June 27, 2022
Time:	5:00PM [EST]
Location:	Teleconference (Zoom)

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Vice-Chairperson: Shivang Shingala	X			
Om Patel	X			
Huu Luan Truong	X			
Pranesh Lakshmanasamy	X			
Abhay Bhingradia	X			
Radhika Munjal	X			
Sam (Clifford) Koabel	X			
Sanjey Sureshkumar	X			
Catarina (Nguyen) Pham	X			

Quorum is reached with 9 of the required 6 directors being present.

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Kyle Budge, President & Board Chairperson	X			
Julia Bertola, Vice President of Community Outreach	X			
Tristan Pinnock, Vice President of Academics & Equity	X			
Rhema Javed, Vice President of Staff & College Engagement	X			
Jamie (James) King, Managing Director	X			
Maria Lucido-Bezely, Dean of Students	X			
Saz (Sarah) McKean, Executive Coordinator & Board Secretary			X	

<b>Guests In Attendance</b>	Hanh Ngo, Director of Finance
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<b>Agenda Item 01</b>	<b>Call to Order</b>
Notes:	
<ul style="list-style-type: none"> <li>Meeting is called to order by Kyle Budge at 5:07PM.</li> <li>Kyle notes Saz was unable to join, Rhema will take minutes during the meeting and Saz will update them later.</li> </ul>	

<b>Agenda Item 02</b>	<b>Roll Call</b>
Notes:	
<ul style="list-style-type: none"> <li>The Board has reached quorum and is able to proceed with the meeting.</li> </ul>	

<b>Agenda Item 03</b>	<b>Land Acknowledgement</b>
Notes:	
<ul style="list-style-type: none"> <li>Abhay says the Sheridan Land Acknowledgement.</li> </ul>	

<b>Agenda Item 04</b>	<b>Opening Remarks</b>
Notes:	
<ul style="list-style-type: none"> <li>Due to some circumstances, the executive team was not able to attend this Board Meeting in-person, therefore it was made virtual through an email notice on Friday. This is the first fully virtual meeting for this Board.</li> </ul>	

<b>Agenda Item 05</b>	<b>Approval of Current Meeting Agenda</b>		
Motion:	I move that we approve the Agenda for the 325th SSU Board Meeting.		
Moved By:	Pranesh Lakshmanasamy	Seconded By:	Sanjey Sureshkumar
Notes:			
<ul style="list-style-type: none"> <li>Kyle shares his screen to present the agenda, noting that Board Hiring Process added after the Professional Development Ideation agenda item.</li> </ul>			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

<b>Agenda Item 06</b>	<b>Approval of the Previous Meeting Minutes</b>		
Motion:	I move that we approve the 324th Board Meeting Minutes, as presented to the Board.		
Moved By:	Shivang Shingala	Seconded By:	Om Patel
Notes:			
<ul style="list-style-type: none"> <li>N/A</li> </ul>			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

<b>Agenda Item 07</b>	<b>Declaration of Conflicts of Interest</b>
Notes:	
<ul style="list-style-type: none"> <li>N/A</li> </ul>	

**Agenda Item 08****Executive Updates**

## Notes:

- Pride Wrap-up:
  - Julia speaks about the Toronto bus ride to Pride, how students loved it, gave out swag, Tristan also attended.
  - Building positive space kits will be presented to the Board next meeting.
  - Pride Social: Julia invited the Board to this event—an opportunity to meet new people.
- Truth and Reconciliation:
  - Julia is a part of the working group of Truth and Reconciliation, working with the Indigenous Centre.
  - Project they are working on, possibly wear orange shirts like last year for an event on September 30th.
  - SSU is essentially here to support and provide resources to students, and to work with Indigenous students.
- SHAVS:
  - Plan to start SHAVS again (Sexual Health and Violence Support Committee).
  - Julia explained what SHAVS is and about the sub committees:
    - Outreach and Community Work,
    - Resources and Distribution,
    - Education,
    - Workshop and Events.
  - Currently, the committee will be working on creating resources for orientation.
  - If anyone on the Board is interested in being a part of this committee, to contact anyone on the executive team. This can also include friends that may be interested as well.
- SSU Staff Events:
  - Rhema updates the Board on the staff summer hangout survey.
  - She is working on a couple of early drafts of SU 101 for August 26th, 2022.
  - Kyle explains what SU 101 is, that there are prizes.
- Rhema was called to speak at Youth in Policing Initiatives in Peel.
- New Student Orientation (NSO): the executive team is creating a 2-minute video for the program sessions to let new students know who we are.
- Living Works: Tristan updates that living works sessions are going to start in August.
- Academic Appeals: Final day to send in appeals is September 8<sup>th</sup>.
- RBC Interview:
  - Kyle was approached by RBC bank, wanting to talk with international students.
  - They want 4-5 students and want to talk about their experience with jobs, residence, etc.
  - It will be taking place next week virtually; the members of this interview can be anonymous.
  - Abhay, Sanjey, Om, and Kat volunteer to join; 6pm any day of the week works them all.

**Agenda Item 09****AMICCUS & COCA Recap**

## Notes:

- AMICCUS-C 2022
  - Kyle shares the screen to present the AMICCUS-C Conference 2022 presentation.
  - Conference was in the small town Antigonish, Nova Scotia.
  - Hosted at St. Francis Xavier University (STFX); they have a student population of about 4000.
  - Kyle mentions the student unions/associations that they connected with:
    - Fanshawe Student Union,
    - Mohawk Students' Association,
    - University of Saskatchewan Student Union.
  - Kyle notes that this conference was for full-time staff, not for student leaders or student staff; Saz was the only student staff member at the entire conference of about 150 people. Ended up working out, turns out Saz does a lot of what some full-time staff do at other student organizations.
  - Kyle talks about his take on conference:
    - The SSU is in a good place, with some room for improvement.
      - The SSU has a really good governance structure.
      - Our executives and Board can make real changes within the organization and the college.
      - Compared to other student unions, we have a good relationship with our college partners.
      - We have healthy finances, we have a good reserve, we do not have deficits very often.
      - Our leadership keeps changes, which is good.

- Notable issues discussed throughout:
      - Some student unions have leadership that has been around for 30+ years.
      - College expansion is leading to issues that the student unions cannot contend with.
      - Governance structure reform is a work in progress for some, ignored by others.
      - Many other student unions/associations had it where their student staff do not have a good relationship with permanent staff; permanent staff don't like working with students.
  - Panels:
    - Governance: main theme of this year's conference; Kyle got some ideas for training for the Board.
    - Healthcare: StudentCare was there, and there were many interesting panels that Saz attended that we can use.
    - Other: Keynote speakers, international housing crisis, and more.
  - Takeaways:
    - Networking: A lot of beneficial connections; the biggest takeaway.
    - Leaders in the industries: SSU is farther ahead compared to some other student unions/associations and learned that we can be a leader/mentor to help other organizations grow.
    - Always room for improvement: despite our successes, there was still a lot that Saz and Kyle found helpful in a variety of areas.
- COCA
  - Tristan shares his screen to a Student Life Summit (SLS) presentation.
  - Tristan attended SLS in Ottawa.
  - Party centered because it is focused more on marketing and events departments.
  - Takeaways:
    - As Kyle said, we are industry leaders; Tristan mentions that our good relationship with the college is admired across colleges and universities.
    - Sustainability Resources: seeded business cards & stone paper notebooks.
    - SHAVS Resources: Project Lighthouse & Apparel Ideas.
    - Spaces on Campus: Algonquin College & College La Cite.
    - Mental Health Resources: Check Compass.
  - Tristan shares a video on Compass – centralized mental health resource hub, gives a platform where students can find mental health resources right beside scheduling appointments with councillors or a gym class at their home.
- Kyle mentions that Sheridan is looking to build two new student centres and looking to installing big ticket items, such as bowling alleys or a theatre. This is something that needs partnership with the college, and the HMC partnership with athletics has done well and hopefully can get something like a rock-climbing wall in our next student buildings.

Agenda Item 10		Financial Quarterly Update	
Motion:	I move that the SSU Board accept the 2021-2022 Q4 Year End Financial Update as presented.		
Moved By:	Abhay Bhingradia	Seconded By:	Sanjey Sureshkumar
Notes:			
<ul style="list-style-type: none"> <li>• It is noted that the Board will see a financial quarterly update three more times throughout the year.</li> <li>• Jamie briefly explains this Quarterly Financial Update: it reflects on the last quarter of the last Board's term.</li> <li>• Jamie presents Performance Financial Report as of April 30 2022:           <ul style="list-style-type: none"> <li>○ Provides evidence that as a management team are not permitting financial jeopardy within the organization.               <ul style="list-style-type: none"> <li>▪ Shows that projected year-end shows at least 6 months in liquid or near-liquid assets,</li> <li>▪ Shows long-term reserves are established and properly used,</li> <li>▪ Show the budget lines have a clear designation and dual authorization for all expenditures.</li> </ul> </li> <li>○ Jamie outlines the year end statement and the reserves.</li> <li>○ As of April 30<sup>th</sup>, we operated the organization for this fiscal year with an operating surplus of \$757,183.               <ul style="list-style-type: none"> <li>▪ We budgeted for a deficit at the beginning of the fiscal year; Jamie explains how the pandemic and governmental resources adding to the revenue.</li> </ul> </li> <li>○ We donated \$220,000 to the college for scholarships, bursaries, etc.</li> </ul> </li> <li>• Jamie notes we are not using long-term reserves, displaying how they are managed.</li> <li>• The president is not spending any more the \$25,000 independently, always getting approval from the Board.</li> <li>• We have not purchased any real estate, because we are not allowed to.</li> <li>• Kyle notes that those who are on the finance committee will be using this information in the future.</li> </ul>			

<ul style="list-style-type: none"> <li><b>AFTER MOTION:</b> <ul style="list-style-type: none"> <li>o Jamie and Hanh mention that finance training for the Board is on August 23rd, 2022.</li> <li>o It is not mandatory, but it is recommended. The Finance committee is expected to be there.</li> <li>o Hanh is looking to set a date for the finance committee meeting, she will be sending out an online budgeting training, one-hour long.</li> </ul> </li> </ul>			
Motion Carries			
Votes:	For: 11	Against: 0	Abstain: 0
Special Instructions/Interpretations: <ul style="list-style-type: none"> <li>• Radhika does not vote.</li> <li>• Hanh leaves the meeting at 6:33PM.</li> </ul>			

<b>Agenda Item 11</b>	<b>Orientation Update</b>
Notes: <ul style="list-style-type: none"> <li>• Mostly covered during Executive Updates.</li> <li>• SU 101 around orientation, as mentioned previously.</li> <li>• NSO is in planning, thinking about creating a video, program orientation sessions, and more.</li> <li>• Board can get involved at the SSU Board Booth at the Market Place.</li> </ul>	

<b>Agenda Item 12</b>	<b>StudentCare Coverage &amp; Pilot Project</b>		
Motion i:	I move that the SSU authorize the implementation of the Student Care Uncapped Mental Health Therapy pilot project for the 2022-2023 year, with the intention of reviewing the program for permanent implementation in 2023-2024.		
Moved By:	Rhema Javed	Seconded By:	Shivang Shingala
Notes: <ul style="list-style-type: none"> <li>• Kyle shares his screen to present the Student Care Uncapped Mental Health Therapy pilot.</li> <li>• He talks about the long-term mental health pilot program: <ul style="list-style-type: none"> <li>o 24/7 access to mental health care, connecting the students to mental health support.</li> <li>o Will start costing students next year.</li> <li>o Similar to empower me, however, will have long-term counselors rather than just a couple sessions.</li> <li>o It will help the high cost of mental health support; the mental health supports are costing a lot more than usual.</li> <li>o This is not to take away from the counselors but adding to them.</li> <li>o Can start in September and it will run for a year.</li> </ul> </li> <li>• Pranesh asks, how much it will cost next year? <ul style="list-style-type: none"> <li>o Kyle says it will cost approximately \$63 per student.</li> <li>o Kyle explains that the student will not see the difference because it will take over the Empower Me program.</li> </ul> </li> <li>• Jamie says that it will be offered in-person in some areas but virtual for the most part.</li> <li>• Kyle said that it is a pilot program and will be revised after a year to see if we want to continue it or not.</li> <li>• Shivang asks, do the international students have to pay for this? <ul style="list-style-type: none"> <li>o Kyle says no, Maria explains that international students have the “Keep Me Safe” program.</li> </ul> </li> </ul>			
Motion Carries			
Votes:	For: 11	Against: 0	Abstain: 0
Special Instructions/Interpretations: <ul style="list-style-type: none"> <li>• Radhika does not vote.</li> </ul>			

Motion ii:	I move that the SSU Board approve the change of coverage of Hormone and Synthetic Substitutes, Smoking Cessation Drugs, Vision Care, and Accidental Death & Dismemberment coverage for the Student Care Health Plan, adding \$12.28 to the total cost per student, which will be subsidized from our Health and Dental Reserve for this fiscal year, and budgeted as part of cost for future fiscal years.		
Moved By:	Kyle Budge	Seconded By:	Abhay Bhingradia
Notes:			
<ul style="list-style-type: none"> <li>• Kyle discusses the contraceptive/birth control coverage changes.</li> <li>• Raising the cost for next year; the students will not be charge right now, it will come out of the reserve.</li> <li>• Changes to Accidental Death &amp; Dismemberment (AD&amp;D), Vision care, Prescription drugs coverage.</li> <li>• Pranesh asks the cost AD&amp;D, Kyle says up to \$30,000.</li> </ul>			
Motion Carries			
Votes:	For:	Against:	Abstain:
	11	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> <li>• Radhika does not vote.</li> </ul>			

<b>Agenda Item 13</b>	<b>Professional Development Ideation</b>
Notes:	
<ul style="list-style-type: none"> <li>• The Board chooses to stay to discuss this.</li> <li>• <b>Job search discussion:</b> <ul style="list-style-type: none"> <li>○ A Director explains they have been facing some trouble finding jobs in Canada.</li> <li>○ Kyle says to reach out to the career services because they can help you look more qualified.</li> <li>○ Maria mentions to meet with the career centres and look into jobs that are available on campus.</li> <li>○ Kyle says he can get the career services to come in to talk to the Board if there is enough interest.</li> <li>○ Tristan mentions the CCR for building your resume and provides the link in the chat.</li> </ul> </li> <li>• Sanjey mentions Student Care wanting to come in to train the Board. <ul style="list-style-type: none"> <li>○ Kyle asks what type of presentation the Board would like from the Student Care.</li> </ul> </li> <li>• Maria mentions the PD programs that the peer mentors offer, she asks “do you feel confident with the onboarding process?”</li> <li>• A Director mentions that no one in the Sheridan Residence knows what and who the SSU is: <ul style="list-style-type: none"> <li>○ Kyle says that this is a problem that we are looking to fix this problem by rebranding and connecting with residence.</li> <li>○ Jamie says that that though people know about the Den and Student Care, they do not link it to the SSU.</li> </ul> </li> <li>• <b>Board Member Hiring Process:</b> <ul style="list-style-type: none"> <li>○ Abhay mentions that the process will take two months so we should start it next week; suggests that we make a four-member team.</li> <li>○ He wants to hold meetings with the interested individuals and ask them to create a video and write a bio.</li> <li>○ Sanjey wants to start right away because the new students might not be interested/eligible for the rules.</li> <li>○ It is decided that there will be at least one person from each campus and anyone else interested in the hiring committee.</li> <li>○ Kyle says that we need three weeks for this process: for marketing, video messages, etc.</li> <li>○ Kyle mentions to not limit the job to 2nd, 3rd, or 4th years.</li> <li>○ Kyle asks the Board to come next week with a proper plan.</li> </ul> </li> </ul>	

<b>Agenda Item 14</b>	<b>Professional Development Ideation</b>
Notes:	
<ul style="list-style-type: none"> <li>Abhay mentions that the process will take two months so we should start it next week; suggests that we make a four-member team.</li> <li>He wants to hold meetings with the interested individuals and ask them to create a video and write a bio.</li> <li>Sanjey wants to start right away because the new students might not be interested/eligible for the rules.</li> <li>It is decided that there will be at least one person from each campus and anyone else interested in the hiring committee.</li> <li>Kyle says that we need three weeks for this process: for marketing, video messages, etc.</li> <li>Kyle mentions to not limit the job to 2nd, 3rd, or 4th years.</li> <li>Kyle asks the Board to come next meeting with a proper plan.</li> </ul>	


<b>Agenda Item 15</b>	<b>New Business</b>
Notes:	
<ul style="list-style-type: none"> <li>The in-camera session has been held off until the next Board Meeting due to this meeting running overtime.</li> </ul>	

<b>Agenda Item 16</b>	<b>Adjournment</b>		
Motion:	I move that we adjourn the 325th Meeting of the Board.		
Moved By:	Kyle Budge	Seconded By:	Shivang Shingala
Notes:			
<ul style="list-style-type: none"> <li>N/A</li> </ul>			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> <li>Meeting is adjourned by Kyle Budge at 7:28PM [EST].</li> </ul>			

**Referenced Documents:**

- 325<sup>th</sup> Board Meeting Agenda
- 324<sup>th</sup> Board Meeting Minutes
- Performance Financial Report as of April 30 2022
- Quarterly Financial Condition Update as of April 30, 2022
- Student Care – Ontario Mental Health Claims Trends – June 2022
- Student Care – SSU Benefit Change Quotes 2022-2023 – June 2022
- Student Care – Uncapped Therapy Summary – June 2022


Respectfully submitted by,

  
[Sarah Mckean \(Jul 11, 2022 18:40 EDT\)](#)

(Signature of Secretary of the Board)

Adopted by the SSU Board of Directors in the meeting of

July 11, 2022  
 \_\_\_\_\_  
 (Date of Meeting)

  
[Shivang Shingala \(Jul 11, 2022 19:37 EDT\)](#)

(Signature of Board Vice-Chairperson)