



Meeting Minutes
Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Meeting #:	345
Date:	Tuesday, July 18 th , 2023
Time:	6:03 PM [EST]
Location:	HMC Board Room

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Chairperson: Harjot Sidhu	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Darshil Vaviya	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gulsher Cheema	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ademidun Abimbola	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kishan Khavas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mohammedsaifali Multani	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nhu Y Lai Tran	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rajdeepkaur Jat	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Haider	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shrey Jani	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Siddhi Gandhi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vidhya Ganapathy Subramanian	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total	9	2	1	0
Quorum is reached with 11 directors being present.				

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Kyle Budge, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jamie (James) King, Managing Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maria Lucido-Bezely, Dean of Students	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Piya Priyanka Moraes, Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests In Attendance	Kim Moreira
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Agenda Item 01	Call to Order
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Notes:	<ul style="list-style-type: none"> Meeting is called to order by Harjot at 6:03 PM [EST].
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Agenda Item 02	Roll Call
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Notes:	<ul style="list-style-type: none"> The Board has reached quorum and is able to proceed with the meeting.
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Agenda Item 03	Opening Remarks
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Notes:	<ul style="list-style-type: none"> N/A
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Agenda Item 04	Land Acknowledgement
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Notes:	<ul style="list-style-type: none"> Siddhi says the Sheridan Land Acknowledgement.
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Agenda Item 05A	Amend Approval of Current Meeting Agenda		
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Motion:	I move that we move the agenda item Multicultural Events after the Declaration of Conflicts and add the new agenda item Co-op Opportunities after Executive Updates.		
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Moved By:	Harjot Sidhu	Seconded By:	Darshil Vaviya
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Notes:	<ul style="list-style-type: none"> Kyle suggested moving the agenda item Multicultural events before the Executive Updates to accommodate our guest, Kim Moreira. Additionally, Kyle recommended adding a new agenda item titled "Co-op Opportunities" immediately after the Executive Updates. 		
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Motion Carries			
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Votes:	For:	Against:	Abstain:
	11	0	0

Agenda Item 05B	Approval of Current Meeting Agenda		
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Motion:	I move that we approve the amended agenda for the 345th SSU Board Meeting.		
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Moved By:	Harjot Sidhu	Seconded By:	Sara Haider
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Notes:	<ul style="list-style-type: none"> N/A 		
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Motion Carries			
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Votes:	For:	Against:	Abstain:
	11	0	0

Agenda Item 06		Approval of the Previous Meeting Minutes	
Motion:	I move we postpone approving the 344 th meeting minutes for the next meeting.		
Moved By:	Harjot Sidhu	Seconded By:	Darshil Vaviya
Notes:			
<ul style="list-style-type: none"> Piya requested to postpone the agenda item for the next board meeting. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	11	0	0

Agenda Item 07		Declaration of Conflicts of Interest	
Notes:			
<ul style="list-style-type: none"> Kyle said that the agenda item "Continuing Board of Directors Discussion" presents a conflict of interest for all the Directors. Although no motions will be passed during this item, the decisions made during the discussion may affect the Directors' responsibilities. It is essential to acknowledge that this conflict of interest will arise solely as a result of the discussion and not due to any actual decisions being made at this particular board meeting. 			

Agenda Item 08		Multicultural Events	
Notes:			
<ul style="list-style-type: none"> Kim, the assistant manager of programming and events, addresses the board and mentions that Danny is unavailable this week, so they will be representing him. Kim kindly requests that the discussion be treated as an open forum, welcoming any questions or suggestions from the board members. Harjot inquires about the upcoming semester's Multicultural events planned by the events team. Kim responds that while there are plans in progress, they have yet to finalize the calendar. Their goal is to focus on one or two countries or nationalities each month, highlighting their cultural foods and entertainment. Initially, they aim to start with one or two events per semester. To ensure cultural authenticity and relevance, Kim and the team have been consulting with Leia Ali, the VP of International, seeking input on the cultural events to be highlighted. They also value ongoing feedback from students. Kim elaborates on their approach, indicating a desire to spotlight cultures that represent the most visible populations, such as South Asian culture, while also remaining open to featuring other cultures. The events would encompass various aspects like food, entertainment, vendors, and services. Kim refers to a recently completed event, the pride event, which effectively engaged numerous community groups. Harjot asked if ideas were exploratory, depending on student feedback. Kim confirmed this and emphasized that numerous factors, such as space availability and collaborations, would also play a role in the planning process. Vidhya suggested collaborating with existing clubs. Kim agreed but after finalizing their ideas. Sara advised against an exclusive focus on one community. Vidhya clarified it was just an example. Kim assured events would cover different cultures each time. Harjot expressed student concerns about the frequency and scope of events, desiring larger celebrations beyond simple booths and food. They specifically mentioned a group of Gujarati students wishing to organize a big off-campus event for Navaratri in October. Kim acknowledged their first year on the job, mentioning a small-scale Diwali event but deferred full answers to discuss with Danny. They highlighted the challenge of honoring certain cultures without excluding others. Kyle mentioned attempting a large-scale Diwali celebration last year but faced challenges booking space and addressing inclusivity issues. They referenced difficulties with events like Black History Month and South Asian protests, which led them to move from the Davis campus. Inclusivity and 			

coordinating events impact their frequency due to various obstacles, notably space constraints, making successful events a priority.

- Harjot suggested highlighting bigger celebrations for each culture based on feedback and gave examples supporting the idea.
- Sara proposed a permanent calendar for pre-planned cultural events to avoid neglecting some cultures. She also questioned on-campus vs. off-campus events.
- Kim preferred on-campus events but mentioned doing some off-campus events in the summer. Sara supported off-campus options with cost examples.
- Kim explained challenges with off-campus events, poor ticket sales, and financial deficits.
- Kyle added examples of costly events with low attendance and mentioned cancellation expenses for off-campus events.
- Vidhya suggested testing events on a small scale, possibly run by clubs.
- Kyle clarified club funds are also part of SSU money, mentioned plans for a permanent calendar with test runs this year, and avoid micromanagement.
- Sara mentioned working on a timetable with Danny and the team.
- Jamie mentioned challenges due to the pandemic affecting event attendance and mentioned Sheridan Life Gala.
- Kim concluded that everything is in motion, bringing back Daizy Jam on August 11th from HMC.
- Harjot encouraged the board to reach out for support.
- Darshil asked about Frosh week events and was given information about a magic act sneak peek.
- Kim leaves at 6:39 pm.

Agenda Item 09	Executive Updates
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Notes:

- Kyle initiated the meeting with executive updates, mentioning Jamie's upcoming attendance at the SCUT conference for strategic planning on August 1st when Jamie won't be available for the board meeting.
- The VPs attended Halton Pride and Toronto Pride, met with MP Pam Damoff, and had a productive meeting with BUSU. Sarah, Cat, and Leia were appointed to the Joint Health and Safety Committee. Sarah was appointed as the chair of the Committee.
- Cameron and Sarah went to Mayor Bonnie Crombie's Pride Social and spoke to her.
- Sarah and Cameron attended the Black Youth Fellowship Graduation and met Toronto City Councilors. Sarah and Cameron are attending the CASA Policy and Strategy Conference currently.
- Ritz, Leia & Piya are attending the Racial Justice in Education Summit on Thursday, July 20th, 2023. The event is being held in Toronto. At this event, there will be discussions around anti-racism initiatives within school boards and to identify practices that make our school boards more inclusive. The event will include panel discussions, keynote speeches, and resource sharing. The event will be in partnership with a couple of groups such as Urban Alliance on Race Relations (UARR).
- The VP of Advocacy developed a comprehensive plan for Consent Week, scheduled from September 18th to 22nd. This initiative encompasses social media campaigns, a sexual health workshop, and a pop-up event to raise awareness about SHAVS resources. Additionally, they attended media training, policy writing, and received Roberts Rules training provided by CASA.
- The VP of International is currently working on establishing an International Student Committee and organizing Focus Groups to engage in discussions and gather feedback from students. They are also planning a Cultural Day event with Danny, scheduled for September, where international students will have the opportunity to showcase their diverse cultures and backgrounds.
- The VP of Community actively participated in meetings for the Federal Policy, Equity, Diversity, and Inclusion (EDI), and College/Polytechnic Committees. They also developed initial plans for the

Naach for Fun dance group to conduct workshops on all three Sheridan campuses. Additionally, they hosted the Green it Up Coffee talk, with the presence of Mission Zero and the bike club.

- The VP of Academics submitted a blog about SSU Retreat, promoted the De-stress Fest event and collaborate with them for Academic Integrity Week in October. Attended a meeting with Truth & Reconciliation Working group to commemorate September 30th
- The VP of Engagement wrote a blog post about the COCA Conference. They conducted a follow-up meeting with the FYE Team and Events Team to brainstorm ideas for Fall Orientation. They ensured all preparations were in place for the Colour Run Event on July 21st. Additionally, they reached out to artists for potential collaboration in facilitating the #TakeHeart, Make Art Workshop Series. The VP also initiated plans for student engagements throughout the year and remained actively involved in the ongoing Den Renovation. A board tour of the den will be arranged by Kyle once it is nearly ready.
- Vidhya inquired about the metrics for the blogs, and Kyle explained that the blogs serve as a platform for student leaders to showcase their accomplishments and experiences in their roles. It also helps in their recruitment and provides an opportunity for VPs to reflect on their work, making it beneficial for them.
- Ademidun asked about the timeline for posting recorded videos, and Kyle stated that they haven't received a specific timeline yet, but typically, it takes about a month to post the videos.
- Gulsher added to Vidhya's point, suggesting the possibility of posting blogs to Serendipity magazine. Kyle explained that the project is currently on pause due to budget constraints, as it would require a significant cost of around \$240,000 to implement. However, he acknowledged that it would be a great idea to include the blogs in the magazine if feasible in the future.
- Darshil inquired about other websites where content could be posted apart from LinkedIn. Kyle mentioned that the marketing team plans posts strategically to reach the desired audience, and they avoid duplicating the exact same content on all channels. Instead, they consider where the content fits best to maximize its reach and engagement.

Agenda Item 10	Co-op Opportunities
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Notes:

- Kyle informed the board about planning a second co-op opportunity and sought general approval instead of a motion.
- The current co-op opportunity is for Cameron, the VP of Community, who is in the Community Safety program. They have integrated their internship into their SSU role, which was approved by the previous board. Another student staff member in the same program approached Kyle, seeking a co-op opportunity similar to Cameron's. The idea is to have both co-op students focus on a project that integrates better community meetings into the student union, supporting campus identity and addressing challenges and issues, such as burnout among students at TRC and LGBTQ support.
- Kyle mentioned the cost for both co-op students would be around \$8000-\$8500 for 4 months, paid at the standard rate for VPs. The VP of Community currently handles these tasks but will be able to focus more on them during the co-op, with support from the VP of Advocacy and other team members if needed. Hiring someone else as VP of Community for this short period wouldn't be practical, so Cameron will allocate 8-12 hours per week to their VP role during the co-op.
- Ademidun inquired if the organization would be open to taking on other co-op students. Kyle explained that they have accommodated at least one co-op student each year in this position and created co-op opportunities for 26 students during the pandemic. However, they don't actively seek to create co-op positions, and it needs to align with the organization's business model.
- Nhu asked about the results from the previous co-op student's work. Kyle mentioned that the student took charge of the sexual health & violence committee, but the committee didn't run as effectively as desired.

- Harjot asked about the success criteria for the co-op and the program's requirements. Kyle explained that the program has its own set of criteria, and students fill out a paper rating their learning outcomes and accomplishments. However, the organization's parameters for success may differ based on business considerations.
- Kyle asked the board about their potential rejection of the co-op ideas and the basis for it. Harjot expressed their skepticism, as they didn't see the point of creating a co-op position when it seemed like part of the original job description. Kyle clarified that the person they plan to bring on is not currently working with the SSU and has a different background, making it a new opportunity.
- Harjot inquired about the criteria for creating co-op opportunities and if it would be open to any student from the Sheridan community. Kyle explained that they would consider creating positions for students who approach them, and they have previously done so for students facing financial difficulties.
- Darshil asked if the process would involve a hiring process, and Kyle clarified it would be an appointment, not a formal hiring procedure.
- Saif inquired if similar opportunities were offered in the past, and Kyle confirmed, providing an example of how it was done previously.
- Harjot suggested establishing a basis for creating co-op opportunities, with defined processes and procedures. Kyle encouraged further discussion on this matter and mentioned that it could easily be built into the budget.

Agenda Item 11	Sexual Health Committee
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Notes:

- Sara mentioned their previous interest in forming a committee, but due to the college's response, they want to conduct further research and focus on achievable goals. Instead of creating a new committee, they plan to join SHAVS as a student and present their ideas to that committee first. Sara briefly explained their idea, and Harjot suggested discussing the matter with the SHAVS committee directly or with Kyle if they aren't planning to establish a committee during this meeting.
- Kyle mentioned that they are aware of Sarah's messages on Instagram. However, since Instagram is not suitable for these discussions, they request Sara to fill out the application instead. This is the reason why they haven't responded to the messages on Instagram.
- Ademidun advised forming a committee before approaching SHAVS. Harjot proposed tabling the conversation for the next meeting.
- Sara inquired about the possibility of external partners for workshops. Kyle indicated limitations due to resources and legal implications.
- Harjot asked if a voluntary scope beyond the regular requirements would still need board approval, and Kyle confirmed it would.
- Sara sought Jamie's opinion, and Jamie expressed that if this is a priority for the board, they have concerns regarding protocols, training, and alignment with college policies. They also suggested involving Maria as a valuable resource for this matter.
- Harjot suggested revisiting the topic when Maria is available, considering it the best course of action for now.

Agenda Item 12	Report on Inventory
<p>Notes:</p> <ul style="list-style-type: none"> Jamie provided an update on the inventory as requested. There are pool tables at HMC and Davis campuses and two ping pong tables at HMC. TRC is currently under renovation, so no inventory is available there yet. They sought feedback on potentially adding foosball tables or other types of tables to the campuses, being mindful of betting around the games while supporting the board's preferences beyond ping pong and foosball. Darshil expressed concern about long wait times for ping pong games and suggested games with more players involved. Jamie mentioned considering new policies for equipment rentals to address this issue. Harjot shared student complaints about the lack of activities at TRC and suggested dedicating a room for a game room, to which Jamie responded that they would need to discuss it with the college. Kyle mentioned the possibility of using space in the TRC refresh project for more game space. Ademidun requested a dedicated room for relaxation and short naps, but Kyle mentioned potential concerns that might arise with this idea. 	

Agenda Item 13	Board of Director Budget
<p>Notes:</p> <ul style="list-style-type: none"> Jamie presented the board budget, detailing each item: Honorarium - \$58,000, audit fees - \$31,318, board retreat - \$9,000, catering - \$3,500, and special projects - \$2,000. Kyle clarified that the audit fees and honorarium are fixed, while the rest of the budget lines are flexible. Sara inquired if the Board Retreat budget had been used for Olympia or if it was available for their use. Kyle confirmed it had not been used yet and came from the previous board's budget. Sara requested an increase in the retreat budget, to which Kyle agreed that it could be addressed during the mid-term review. Harjot asked how many board retreats are typically planned in a year, considering the budget. Kyle explained that previously there was no specific budget for retreats, but they canceled it due to the pandemic and established the budget line after addressing misuse concerns. Additional funds could be added during the mid-term review if needed. Gulsher asked about the meaning of the budget line for "special projects." Kyle explained that it provides additional resources for committees, like funding for workshops or any other helpful initiatives. Harjot inquired about the timing of the mid-term review, and Kyle and Jamie confirmed it would be held in September. 	

Agenda Item 14	Continuing Board of Directors Discussion
<p>Notes:</p> <ul style="list-style-type: none"> Kyle starts by stating that discussing the following topics with the board could be perceived as a conflict of interest. However, they proceed to present potential ideas for changing the board term. One idea is to have a few members from the previous board stay on for the next term if they are interested, aiming to ensure consistency and continuity within the organization. Additionally, there are talks about restructuring the board by moving away from the campus-based concept and transitioning towards a demographic-based model. This proposed change would be addressed during the Annual General Meeting (AGM). The board engaged in brainstorming ideas for restructuring the board with Kyle and Piya. 	

Agenda Item 15	New Business
Notes:	
<ul style="list-style-type: none"> Ademidun suggested reducing food prices in the food court due to the high costs. Kyle mentioned upcoming plans to introduce a pay-what-you-can menu with 5-6 items. Subsequently, there was a discussion about office hours. 	

Agenda Item 16	Adjournment		
Motion:	I move that we adjourn the 345th Meeting of the Board.		
Moved By:	Harjot Sidhu	Seconded By:	Vidhya Ganapathy Subramanian
Notes:			
<ul style="list-style-type: none"> Meeting is adjourned at 8:19 pm [EST]. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	11	0	1

Referenced Documents:

- ❖ 345th Board Meeting Agenda
- ❖ Board of Director Budget

Respectfully submitted by,

Dilas Siddiqui

(Signature of Secretary of the Board)

Adopted by the SSU Board of Directors in the meeting of

15th August, 2023

(Date of Meeting)

Harjot S. Sidhu
Harjot S. Sidhu (Nov 6, 2023 10:42 EST)

(Signature of Board Chairperson)







345th Board Meeting Minutes

Final Audit Report

2023-11-06

Created:	2023-11-06
By:	Dilas Siddiqui (dilas.siddiqui@sheridancollege.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAA1H4oeosTa1Mov1rXQPODo9iDZuUCCxVU

"345th Board Meeting Minutes" History

-  Document created by Dilas Siddiqui (dilas.siddiqui@sheridancollege.ca)
2023-11-06 - 3:23:02 PM GMT
-  Document emailed to harjot.sidhu@sheridancollege.ca for signature
2023-11-06 - 3:23:36 PM GMT
-  Email viewed by harjot.sidhu@sheridancollege.ca
2023-11-06 - 3:42:14 PM GMT
-  Signer harjot.sidhu@sheridancollege.ca entered name at signing as Harjot S. Sidhu
2023-11-06 - 3:42:49 PM GMT
-  Document e-signed by Harjot S. Sidhu (harjot.sidhu@sheridancollege.ca)
Signature Date: 2023-11-06 - 3:42:51 PM GMT - Time Source: server
-  Agreement completed.
2023-11-06 - 3:42:51 PM GMT