



**Meeting Minutes for the 2020-2021
Annual General Meeting
Sheridan Student Union Incorporated (SSUI)**

Meeting #:	2020-2021 Annual General Meeting
Date:	October 14, 2021
Time:	5:00 PM [EST]
Location:	Teleconference (Hop-In)

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Chairperson: Sarah Jewell	X			
Quorum is reached with 42 of the required 20 members being present.				

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Jamie (James) King, General Manager	X			
Kyle Budge, SSU President	X			
Maria Lucido-Bezely, Dean of Students	X			
Saz (Sarah) McKean, Executive Coordinator & Board Secretary	X			

Guests In Attendance	Guests In Attendance	
	Hanh Ngo, Senior Finance Manager	Adriana Kolaric
	Gail Almand, Auditor	Hasir Asad
	Gaby Moryoussef, Vice President of College & Staff Engagement	Cindy Huynh
	Julia Bertola, Vice President of Community Development	Julia Wagner
	Tristan Pinnock, Vice President of Academics & Ethics	Jordana Goncalves
	Safa Sheikh	Hailey Tsolakis
	Jay Panchal	Rhema Javed, Board Director
	Ling Jiang	Holly Thomas
	Alex Kucharska	Rashad Haque, Board Director
	Madeline Rossell	Hoda Abokhadra
	Carlo Seguiban	Sabeen Khan
Nashad Hakim		

Agenda Item 01	Call to Order
Notes:	
<ul style="list-style-type: none"> Meeting is called to order by Sarah Jewell at 5:06 PM [EST]. 	

Agenda Item 02	Land Statement
Notes:	
<ul style="list-style-type: none"> As we gather virtually today, we would like to acknowledge that all of Sheridan's campuses reside on land that has been, and still is, the traditional territory of several Indigenous nations, including the Anishinaabe, the Haudenosaunee Confederacy, the Wendat, the Métis, and the Mississaugas of the Credit First Nation. Since time immemorial, numerous indigenous nations and indigenous peoples have lived and passed through this territory. We recognize this territory is covered by the Dish with One Spoon treaty and the Two Row Wampum Treaty, which emphasize the importance of joint stewardship, peace, and respectful relationships. As you may be joining us from different locations, we acknowledge the many diverse nations and territories you are joining from. Sheridan College affirms that it is our collective responsibility to honour and respect those who have gone before us, those who are here, and those who have yet to come. We are grateful for the opportunity to be learning, working, living, and thriving on this land. 	

Agenda Item 03	Mission Statement
Notes:	
<ul style="list-style-type: none"> Our Mission is to create an exceptional student experience through student focused programs, services, and advocacy. Our vision is to empower our student community to succeed in a changing world. We strive to do this as an active member of the Sheridan community, facilitating opportunities for student leadership, and creating strategic partnerships to improve the quality of life on campus. 	

Agenda Item 04	Opening Remarks
Notes:	
<ul style="list-style-type: none"> Sarah notes all voting results will be unofficial until we have the chance to check voting records after the event. Official results will be posted to the SSU website once all votes have been officially counted. 	

Agenda Item 05	Quorum
Notes:	
<ul style="list-style-type: none"> The members of the SSUI have reached quorum and are able to proceed with the meeting. 	

Agenda Item 06	Approval of Current Meeting Agenda		
Motion:	I move that the members of the SSUI approve the 2020-2021 Annual General Meeting Agenda as presented.		
Moved By:	Sarah Jewell	Seconded By:	Rhema Javed
Notes:			
<ul style="list-style-type: none"> The documents referenced were circulated before the commencement of the AGM and during the time before the business started in the Marketplace. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	28	0	3

Agenda Item 07		Approval of the Previous Meeting Minutes	
Motion:	I move that the members of the SSUI approved the 2019-2020 Annual General Meeting Minutes as presented.		
Moved By:	Sarah Jewell	Seconded By:	Safa Sheikh
Notes:			
<ul style="list-style-type: none"> The documents referenced were circulated before the commencement of the AGM and during the time before the business started in the Marketplace. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	27	0	2

Agenda Item 08		Declaration of Conflicts of Interest & Proxies	
Notes:			
<ul style="list-style-type: none"> Proxies: <ul style="list-style-type: none"> Club member: Kyle Brunton. Proxy: Alex Kucharska. Club member: Niloufar Sadeghi. Proxy: Hashir Asad. Club member: Hongyu Guo. Proxy: Jay Panchal. Club member: Dhruv Raipara. Proxy: Tapasvi Patel. Club member: Rashad Haque. Proxy: Rashad Haque. 			

Agenda Item 09		Director Ratification	
Motion:	I move that the members of the SSUI ratify the new Directors, Parth Thummar, Vanessa Manyika, Zeravan Aswad, and Raghuvveer Vakharia, as elected in the 2021 By-Election.		
Moved By:	Sarah Jewell	Seconded By:	Madeline Rossell
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	24	0	5

Agenda Item 10		Auditor Ratification	
Motion:	I move that the members of the SSUI authorize the SSU to renew its contract with MacGillivray Chartered Public Accountants and Business Advisors to provide audit services for the 2022-2023 fiscal year.		
Moved By:	Sarah Jewell	Seconded By:	Gaby Moryoussef
Notes:			
<ul style="list-style-type: none"> The SSU requires extensive auditing services each year to go through all SSU financials and make sure the organization is balancing our books, and that all business falls abides by all laws and regulations. To do so, the SSU hires an external accounting company to assist with this. At each AGM, the members need to ratify the appointment of these auditors, as set by the Board of Directors. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	23	0	4

Agenda Item 11		Introduction of the SSU	
Notes:			
<ul style="list-style-type: none"> Jamie and Kyle are introduced to give an introduction about the SSU. Jamie wants to recognize that the SSU is a not-for-profit organization that is established under the laws of the province of Ontario and as a result the SSU runs. The SSU collaborates with the college, though operates quite independently from it. Having that independence gives the SSU a lot of opportunity to address students' needs. 			

Agenda Item 12	Impact Report
<p>Notes:</p> <ul style="list-style-type: none"> • Kyle shares his screen to show the Impact Report for this year. • Kyle, as SSU President, works with other student leaders, including the Board of Directors to achieve the SSU goals for all Sheridan students. • He reviews over the services that the SSU offers and facilitates. • This is available all year on ssuimpactreport.com • Kyle introduces the student leaders: the Executive Team, Board of Directors, Club Coordinators, Student Life Coordinators, and Digital Community Coordinators. • Kyle notes that he is going to go through the Impact Report very briefly and recommends for students to look at it more thoroughly if interested. • Kyle highlights some accomplishments this year: <ul style="list-style-type: none"> ○ Partnership with HireUp. ○ 6 successful legal information sessions hosted by the in-house lawyer at SSU, Bill Reid. ○ SSU launched a perk partnership with Dell computers to offer affordable computers to Sheridan students. ○ The launch of the new Clubs Corner virtual community platform. • Kyle highlights what to expect in the next coming months: <ul style="list-style-type: none"> ○ Equipping all SSU bathrooms with dispensers providing students with free condoms and environmentally friendly menstruation products. ○ Repurposing the SSU Food First donation bins to accept clothing donations. ○ Introducing the new Service Ambassadors position to the SSU services department. ○ Opening the SSU newly renovated dedicated club spaces at each campus, including the brand-new club area at the new HMC Student Centre building. • Kyle highlights about Food Services & Operations: <ul style="list-style-type: none"> ○ Installation of beehives at both Davis and TRC. ○ Renovations of the SSU student centres club spaces, atriums, offices, and patios at both Davis and TRC. ○ Completing the final touches of the new Student Centre at HMC! • Kyle speaks on what there is to look forward to in the coming year: <ul style="list-style-type: none"> ○ Opening the brand-new Student Centre at HMC, in the new HMC2A building. ○ Launching our new and improved food service models for Sheridan students. 	

Agenda Item 13	Financial Report		
Motion:	I move that the members of the SSUI receive the 2020-2021 audited financial statements as circulated.		
Moved By:	Sarah Jewell	Seconded By:	Rhema Javed
<p>Notes:</p> <ul style="list-style-type: none"> • Jamie introduces Hanh Ngo, Senior Finance Manager, and Gail Almand, Auditor. • Jamie would like to note that there is a Finance Committee through the Board of Directors that ensure that finances are looked at thoroughly. • Gail speaks on meeting about audit documents with SSU President, Finance department, and the Board Finance Committee. • Note that the tax returns from the organization have been filed and returned. • The documents referenced were circulated before the commencement of the AGM and during the time before the business started in the Marketplace. • AFTER MOTION: <ul style="list-style-type: none"> ○ <i>Sheridan Student Union 2020-2021 Financial Update</i> presentation. ○ Continuing to see the impact of COVID-19 pandemic impact and enrolment. ○ Jamie expresses his pride that the SSU is going to be ready to be back to campus and services soon. ○ Jamie reviews the SSU 2020-2021 Revenue <ul style="list-style-type: none"> ▪ Student Choice Initiative in the past couple years. ▪ Jamie explains why the SSU saw a surplus over the past year. A large part of it was the Student Choice Initiative and the delay in the HMC2A building plan. ○ Jamie reviews the SSU 2020-2021 Expenses <ul style="list-style-type: none"> ▪ Health and Dental plan remain the largest annual expense. ▪ Employment in the SSU. ○ Jamie reviews the SSU 2020-2021 Reserves <ul style="list-style-type: none"> ▪ A large fund is the building fund, which is being put toward the reconstruction of all campus SSU areas and the new HMC2A building. ○ Jamie reviews the SSU Goals: 			

- Being ready to operationalize three full size student centres starting 2021/22.
- Enabling the SSU strategic goals to be well-resourced by out budgets.
- Continuing to offer a stable and high-value Health and Dental Plan.

Motion Carries

Votes:	For:	Against:	Abstain:
	23	0	2

Agenda Item 14

Bylaw Review

Motion: I move that the members of the SSUI approve and adopt the amendments to the SSUI Bylaws as circulated.

Moved By: Sarah Jewell

Seconded By: Safa Sheikh

Notes:

- Kyle explains the Bylaw Amendments are the laws and rules that the SSU follows, along with them always changing and being adjusted.
- The documents referenced were circulated before the commencement of the AGM and during the time before the business started in the Marketplace.
- Kyle briefly overviews the Bylaw Amendments, noting that there are some changes that were changed because of the pandemic, including ones that opened our eyes to circumstances, and generally growing along with the organization.
- He notes that these amendments, Bylaws, and policies will be available on the SSU website under the Board of Directors important documents.

Motion Carries

Votes:	For:	Against:	Abstain:
	22	0	2

Agenda Item 15

Closing Remarks & Adjournment

Motion: I move that the members of the SSUI adjourn the 2020-2021 Annual General Meeting.

Moved By: Sarah Jewell

Seconded By: Gaby Moryousef

Notes:

- Sarah thanks everyone for attending and to have a small break once the motion passes, then come back for the keynote speaker!

Motion Carries

Votes:	For:	Against:	Abstain:
	20	0	1

Special Instructions/Interpretations:

- Meeting is adjourned by Sarah Jewell at 6:05 PM [EST].

Referenced documents:

- 2020-2021 Annual General Meeting Agenda
- 2019-2020 Annual General Meeting Minutes
- Finance Documents
- SSUI Bylaws
- Sheridan Student Union 2020-2021 Financial Update – presentation

Respectfully submitted by,

(Signature of Secretary of the SSU Board)

Adopted by the SSU Board of Directors and SSU
Membership at the 2021-2022 Annual General
Meeting on

March 6, 2023

(Date of Meeting)

(Signature of Board Chairperson)