



Minutes of the 259th Meeting

Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Date: August 22nd, 2019

Time: 5:00 PM

Location: SSU Boardroom, Trafalgar Campus

Directors Present: Chiragkumar Patel, Director, DAV
Mireille Dubé, Director, DAV, Secretary
Michelle Lee, Director, TRA, Vice-Chairperson

Teleconference: N/A

Directors Late: Xinxin Zhang, Director, TRA, Chairperson

Directors Absent: Abhishek Hastir, Director, DAV – disconnected via teleconference at 6:46 pm

Ex-Officio Members Present: Ben LeBlanc, President, Sheridan Student Union
Jamie King, General Manager, Sheridan Student Union
Maria Lucido-Bezely, Dean of Students, Sheridan College

Ex-Officio Members Absent: N/A

Guests Present: Laura DiViesti, Special Projects Coordinator & CRO, Sheridan Student Union
Hanh Ngo, Senior Manager, Finance, Sheridan Student Union
Azhar Ahmed-Ali, Vice President, DAV, Sheridan Student Union
Jessica Marshall, Vice President, TRA, Sheridan Student Union
Carol Altilia, Vice President, Student Experience and Enrollment Management, Sheridan College

- I **Call to order** at 5:15pm by the Chairperson.
- II **Quorum** 5 Board members present (4 required for quorum)
- III **Approval of the Agenda.**

BE IT RESOLVED that the SSUI Board of Directors approve the 259th Board Meeting Agenda.

Moved: Zhang
Seconded: Lee

Motion Carries (5 In favour, 0 against, 0 abstain)

IV Approval of the 258th Meeting Minutes

BE IT RESOLVED that the SSUI Board of Directors approve the 258th meeting minutes as presented.

Moved: Zhang
Seconded: Patel

Motion Carries (5 In Favour, 0 Against, 0 Abstain)

V Item One: Further Commentary on Shuttle Bus and Guard.Me

- Altilia provides further context to the Board on the College's decision to offer a Shuttle Bus between Trafalgar and Davis, without seeking involvement and feedback from SSU
 - Altilia explains that Sheridan was under a lot of pressure and was urged to act and in the process, this issue moved away from the SSU realm
 - Sheridan quickly took action, but Altilia acknowledges that the SSU could have been informed prior to the announcement to the Sheridan community

- Altilia also provides context on the international health coverage, Guard.Me, contract renewal
 - Sheridan undertook negotiation with Guard.Me for enhanced coverage to the existing international health coverage
 - Given SSU's concerns about continuing with Guard.Me, the College went back and is looking to bridge with perhaps 2 years, and work with SSU in that 2-year period in conducting a comprehensive needs analysis of the International students and seeking consultation
- Dube inquires about the specific enhancements that Guard.Me would provide
 - Altilia clarifies that this would depend on whether Sheridan proceeds with a 2-year or a 4-year plan with Guard.Me
 - Altilia provides some enhancement examples: 60 instead of 30 days for prescription medication, enhanced coverage for transportation, annual physician visits, diabetic supplies and athletic therapy; the 4-year plan would include some dental coverage while the 2-year plan would not

VI Item Two: 2019-20 Budget Review and Approval

- King goes over the Student Choice Initiative – 2019-20 SSU Proposed Fees Memorandum: essential and non-essential fees, budget cuts of non-essential funding; losses in the food and beverage area, events, as well as staff reduction
- King informs the Board that the proposed budgets are built on a conservative approach: 40% of students participating in the non-essential fees and 60% of students opting-out of the Student Life fee
 - Ahmed-Ali asks how the 40% came about – King replies that a risk assessment was conducted with the entire management team
- Ngo walks the Board through the uploaded 2019-20 proposed budgets, so the Directors have a better understanding of how the numbers were generated
- The Board discuss about requiring additional time to review the uploaded files prior to making a final vote, and develop and ask questions if need be

BE IT RESOLVED that the SSUI Board of Directors table the 2019-2020 Budget approval to the 260th meeting.

Moved: Zhang
Seconded: Lee

Motion Carries (4 In Favour, 0 Against, 1 Abstain)

Hastir disconnects teleconference at 6:46pm and is unable to rejoin the meeting

VII Item Three: SSU Reserve Strategy

- Ngo, King and LeBlanc present a report outlining the consolidation of existing reserve accounts.

BE IT RESOLVED THAT the SSU Board authorize SSU management to consolidate SSU GL accounts: 100200-00 SSU Activity Fund (College GL Acct # 230000), 100240-00 OneCard Settlements – TRC Op (College GL Acct # 230048), 100241-00 OneCard Settlements - Davis Op (College GL Acct # 230049), 100205-00 CSA Fund (College GL Acct # 230020), 100222-00 Shuttle Bus Fund (College GL Acct # 230051), 100225-00 SSU General Reserve Fund (College GL Acct # 230045) to a NEW GL account called "SSU Consolidated General Reserve Fund (Pre-SCI)."

Moved: Zhang
Seconded: Dube

Motion Carries (4 In Favour, 0 Against, 0 Abstain)

BE IT RESOLVED THAT the SSU Board authorizes SSU management to maintain SSU GL account 100210-00 Capital Fund (College GL Acct # 23002) for future post-SCI fee-collection, but to transfer approximately

\$1,991,141, the amount of funds held within the account prior to September 1, 2019, to a NEW GL account called "SSU Capital Reserve Fund (Pre-SCI)."

Moved: Lee

Seconded: Patel

Motion Carries (4 In Favour, 0 Against, 0 Abstain)

BE IT RESOLVED THAT the SSU Board authorizes SSU management to maintain SSU GL account 100220-00 Building Fund (College GL Acct # 11026) for future post-SCI fee-collection, but to transfer \$2,448,522, the amount of funds held within the account prior to September 1, 2019, to a NEW GL account called "SSU Building Reserve Fund (Pre-SCI)."

Moved: Dube

Seconded: Lee

Motion Carries (4 In Favour, 0 Against, 0 Abstain)

BE IT RESOLVED THAT the SSU Board authorizes SSU management to maintain SSU GL account 100215-00 Health and Dental Plan Fund (College GL Acct # 230047) for future post-SCI fee-collection, but to transfer \$500,000 of the existing funds collected prior to September 1, 2019, to a NEW GL account called "SSU Health and Dental Plan Reserve Fund (Pre-SCI)."

Moved: Patel

Seconded: Lee

Motion Carries (4 In Favour, 0 Against, 0 Abstain)

VIII Item Four: Desi Jams

- King updates the Board on the status of holding Desi Jams, which were put on hold in the Winter semester of 2019. He informs the Board that there will be 2 held at the Davis campus in the Fall term, where non-Sheridan students will not be able to attend and no alcohol will be served. In addition to those changes, all evening security will be provided by Paragon paid-duty officers that work alongside the college's security team instead of an outside provider as was done in the past.
- Dube inquires if bag checks will be done for alcohol-free events in case people try to sneak in alcohol. King informs her that bag checks will be done, and pat-downs when needed. Using the new One-Card tap system, student status verification will also take place at the door.
- Dube also questions why the alcohol-free status is applicable only for the Desi Jams and not other pub nights, as students who frequently attend Desi Jams, such as international students, may feel singled out. King responds that some of our most successful events have been dry events, including a Desi Jam that drew 800 students to the Davis gym.

IX Item Five: Ancillary Fee Committee – Membership

- King informs the board that the Ancillary Fee Committee requires 4 student representatives from the SSU Board, 3 directors (one per campus) and the President. Dube, Zhang and Lee indicate their interest in serving on the committee.

BE IT RESOVLED that the SSUI Board of Directors appoint Mireille Dube as the representative of Davis, Michelle Lee as the representative of Trafalgar, Xin Zhang as the representative of HMC, and Ben LeBlanc to the serve as the representatives on the 2019-2020 Ancillary Fee Committee.

Moved:

Seconded:

Motion Carries (4 In Favour, 0 Against, 0 Abstain)

X Item Six: In Camera Session

BE IT RESOLVED that the SSUI Board of Directors enter in camera session.

Moved: Zhang
Seconded: Lee

Motion Carries (4 In Favour, 0 Against, 0 Abstain)

BE IT RESOLVED that the SSUI Board of Directors exit in camera session.

Moved: Zhang
Seconded: Patel

Motion Carries (4 In Favour, 0 Against, 0 Abstain)

XI Item Seven: Prorating Honorarium

Moved: Zhang
Seconded: Lee

Motion Carries (4 In Favour, 0 Against, 0 Abstain)

XII Item Eight: Fall Meeting Schedule

- DiViesti reviews the Doodle poll used to determine Director's availabilities for the Fall Term. Dube and Zhang have yet to determine their finalized schedules, so the selection of the fall term meeting date will be delayed to the next meeting once all directors have their schedules.

BE IT RESOLVED that the SSUI Board of Directors hold the 260th meeting on Wednesday September 4th from 5-7 pm at the HMC campus.

Moved: Zhang
Seconded: Lee

Motion Carries (4 In Favour, 0 Against, 0 Abstain)

XIII Item Nine: New Business

- LeBlanc and DiViesti update the Board on September events being held including the Welcome Back Breakfast, New Student Orientation and Frosh Week. Additional information was emailed out earlier in the week by DiViesti.

XIV Item Ten: Adjournment

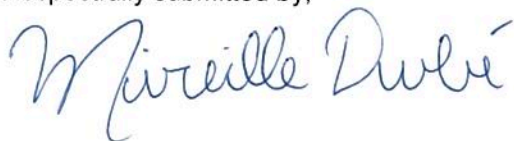
BE IT RESOLVED that the SSUI Board of Directors adjourn the 259th Meeting of the Board.

Moved: Zhang
Seconded: Lee

Motion Carries (5 In Favour, 0 Against, 0 Abstain)

Meeting adjourned at 7:31 PM


Respectfully submitted by,



Mireille Dube
Secretary of the Board

Adopted by the Board in the meeting

of 09/04/2019
(Date of Meeting)


(Signature of Board Chair)

SHERIDAN STUDENT UNION AGENDA

Meeting: 259

Date: August 22nd 2019

Time: 5:00 pm

Campus: Trafalgar Campus, SSU Boardroom

AGENDA ITEMS	MOTION	PRESENTER	TIME
Call to Order/Declaration of Conflict of Interest/Approval of the Agenda	BE IT RESOLVED that the SSUI Board of Directors approve the 259th meeting agenda as presented.	Xin Zhang	5:00pm
Approval of Meeting Minutes	BE IT RESOLVED that the SSUI Board of Directors approve the 258th Meeting Minutes as presented.	Xin Zhang	5:05pm
Further Commentary on Shuttle Bus and Guard.Me	N/A	Jamie King, Ben LeBlanc	5:07pm
2019-20 Budget Review and Approval	Be it resolved that the SSU Board of Directors approve the 2019-20 summer and fall budgets as presented.	Jamie King, Ben LeBlanc, Hanh Ngo	5:17pm
SSU Reserve Strategy	N/A	Jamie King, Ben LeBlanc	6:17pm
Desi Jams	N/A	Jamie King	6:37pm
Ancillary Fee Committee - Membership	N/A	Jamie King, Ben LeBlanc	6:47pm
In Camera Session	N/A	N/A	6:57pm
Prorating Honorarium	BE IT RESOLVED that the SSUI Board of Directors approve the honorarium for the 2019-2020 term be prorated based on meeting attendance.	Laura DiViesti	7:17pm
Fall Meeting Schedule	N/A	Laura DiViesti	7:22pm

