



Meeting Minutes
Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Meeting #:	313
Date:	November 12, 2021
Time:	6:30 PM [EST]
Location:	Teleconference (Zoom)

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Chairperson: Sarah Jewell	X			
Vice-Chairperson: Kash (Kashyapkumar) Patel	X			
Rhema Javed	X			
Hasan Iqbal	X			
Riddhi Mihir Shah	X			
Tejaswini Shah	X			
Rashad Haque	X			
Parth Thummar	X			
Vanessa (Matifadza) Manyika	X			
Zeravan Aswad	X			
Raghuveer Vakharia	X			
Shweta Ravel	X			

Quorum is reached with 12 of the required 8 directors being present.

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Jamie (James) King, General Manager	X			
Kyle Budge, President	X			
Maria Lucido-Bezely, Dean of Students	X			
Saz (Sarah) McKean, Executive Coordinator & Board Secretary	X			

Guests In Attendance	Gaby (Gabrielle) Moryoussef, Vice President of Staff & College Engagement
	Amelia Sher, Sheridan Life Radio

Agenda Item 01

Call to Order

Notes:

- Meeting is called to order by Sarah Jewell at 6:33 PM [EST].

Agenda Item 02

Roll Call

Notes:

- The Board has reached quorum and is able to proceed with the meeting.

Agenda Item 03

Land Acknowledgement

Notes:

- Sarah says Sheridan's Land Acknowledgment.

Agenda Item 04

Opening Remarks

Notes:

- Sarah notes that the agenda item *HMC2A Opening Update 02* will not be discussed, as there are no updates to report.

Agenda Item 05

Approval of Current Meeting Agenda

Motion: I move that we approve the Agenda for the 313th SSU Board Meeting.

Moved By: Tejaswini Shah

Seconded By: Rhema Javed

Notes:

- Kyle notes that for the Board Meetings going forward, 8 directors are required to reach quorum.

Motion Carries

Votes:	For:	Against:	Abstain:
	11	0	0

Special Instructions/Interpretations:

- One director did not vote.

Agenda Item 06

Approval of the Previous Meeting Minutes

Motion: I move that we approve the 312th Meeting Minutes, as presented to the Board.

Moved By: Rhema Javed

Seconded By: Riddhi Mihir Shah

Notes:

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Motion Carries

Votes:	For:	Against:	Abstain:
	11	0	0

Special Instructions/Interpretations:

- One director did not vote.

Agenda Item 07

Declaration of Conflicts of Interest

Notes:

- N/A

Agenda Item 08	Introduction of New Directors
Notes: <ul style="list-style-type: none"> • The new Board Directors introduce themselves <ul style="list-style-type: none"> ○ Vanessa ○ Zeravan ○ Raghuvveer ○ Shweta ○ Parth 	

Agenda Item 09	Sheridan Life Radio Discussion
Notes: <ul style="list-style-type: none"> • Amelia shares her screen to show the Sheridan Life Radio (SLR) Presentation. • Amelia introduces herself as the station manager of SLR. • Amelia introduces the structure and team that all works on SLR. • She outlines the highlights timeline of SLR, finishing off with the goal of wanting to continue growing as an organization. • She outlines the accomplishments in student community, alumni, and the organization. • Amelia speaks on listenership, currently SLR sits around 1,000 unique listeners from livestreams a month. Listening time is normally between 60-90. • SLR has produced over 10 podcasts, and Amelia outlines the 3 shows: Foodie Facts, CFTS, and Queerator. • SLR markets from Facebook and Instagram. • Amelia highlights the importance of the SLR being driven by student impact, highlighting the hosts of the SLR 3 shows. • Amelia walks through the next steps from December to March/April. • SLR in increasing engagement with accessibility and awareness, monitoring data and larger scale strategic planning, and innovative training. • Amelia notes that Kyle has been given this presentation if the directors want to review this presentation again. 	

Agenda Item 10	Executive Updates
Notes: <ul style="list-style-type: none"> • Award Recipients: All awards and bursaries have now been distributed. If you never applied, then there is a suggestion to in the future, as everyone should be eligible for at least a couple. We came in under budget for some of them, plus we still have a reserve for next year. We are hoping to keep this rolling every year and putting some budget into this, we will have to discuss once it comes time to budget for next fiscal year. • Sponsorship Plaques: Because of the large donations we have made recently, we have been asked how we would like to be recognized by the college. This is done by installing plaques somewhere on campus to show appreciation. Currently, we have a plaque already on the bridge between buildings at HMC. This was based on a large donation a few years ago to the HMC buildings. The specific donations that are contributing to this are: The Health Promoters, and the SSU Scholarships, totaling \$680K. The options for us are to have plaques in the health centres at each campus, and learning commons at TRC or Davis. The words to appear on whichever plaque we pick are “Sheridan recognizes the generous support of Sheridan Student Union.” <ul style="list-style-type: none"> ○ Kyle explains in his opinion, that we don't need plaques to show we support the college, we need communication strategies and partnerships. However, Kyle wants to have one in support of the health centre, with adjusted wording to reflect what we more specifically supported. ○ Kyle opens the floor for feedback: <ul style="list-style-type: none"> ▪ Sarah likes the idea of having in the health centres, with more description to show more specifically how SSU supports. ▪ Rhema thinks the busiest place on Davis is library, Kyle says that SSU hasn't really supported the library whereas we have supported the health centre. • Office Renovation Delays: HMC has no new updates, but our TRC and Davis projects have been substantially delayed. For reference, these are the office and atrium renovations. We have completed the painting at TRC and Davis but have not yet gone further. We have run into a lot of issues with the local Fire Marshals who are putting on the brakes. Some of our chosen furniture at TRC was not up to code, and the entire layout plan at DAV is not approved, which we also don't understand. TRC has now been approved, but everything is delayed, and we need to hire a consultant for Davis which won't guarantee approval. However, we're moving ahead anyways and staying optimistic. • Faculty Strike Update: Maria explains that talks have broken off, it was not successful. There was an update email that went out from the employer council. It is notes they can call a strike vote with a 5 day notice, so there is a 50/50 chance. 	

- Current Projects: Allisa is working on putting together some pieces to help promote the upcoming elections. She's looking to create a list of all the projects this board has worked on and things they would like to work on. These should be projects that interested candidates would find interesting. If you could explain why, it is interesting to you that would help. Kyle would like at least some feedback from everybody, you can either give it to Kyle or Allisa.
- Elections / Directors Podcast: As part of the election's promotion, Kyle had the idea to create a mini-podcast with everyone. It will be a 30-minute Q&A and chat about your time as a director. Looking to talk about your opinions and experiences about being on the Board. We're looking for tempered honesty, so even if it's not what you thought, that's good too. Looking for 2 people, but if there's more interested, Kyle can do multiple sessions. He hopes to have it recorded on-campus in the recording studio, or it will just be online, this depends on if we can get the space or not. Kyle will prepare some talking points and questions for each session, will give them to everyone ahead of the recording. If there's something specific you want to talk about let me know in advance, will need to record these before the end of the semester.
 - Rashad concerned that the new directors will not be comfortable with this.
 - Kyle says that if new directors are still interested in this, then they can talk about their experience in elections.
 - Interested: Sarah, Rashad, Vanessa, Rhema, Raghuvier, Tejaswini, and Zeravan.
- Gaby informs the Board that on December 3rd, SSU Internal Holiday Party at the Rec Room at Square One. You will have to make your own way there, but your food and game cards will be covered.
 - Rhema mentions that the Board should do Secret Santa.
 - Kyle says to go through Gaby to express if the Board is interested in Secret Santa.

Agenda Item 11

SSU F&B Focus Group Debriefing

Notes:

- 55 students responded to the F&B survey review.
- Many participants have never been to campus or have not been there since the pandemic hit.
- The most feedback from the mood boards, was that everyone loved plants and Kyle explains we are looking into some more self-sustaining options. Also, wood. Kyle explains them all very cottage-core aesthetic with some pastel.
- Review of feedback on use of space.
- We are going to find a personality
 - For TRC, more of a chill space with games and such
 - For Davis, prefer to hang out with friends, add more bar-style games like adding more pool tables
 - HMC, into table tennis/ping pong and we are making permanent, concrete ping-pong tables.
- Outlines about external space.
- Decorations/aesthetic
 - Going to try to lighten TRC Marquee up and add plants too. Along with making a more open, less closed-off way to those passing by.
 - At TRC we're going to take all the booths out and then rearrange where they will work again. We are also going to remove the stage to make more room.
- Types of food
 - People want variety, like dietary options and how they want the menu to hold.
- We are trying to make these services more profitable, as every year we often run with a loss.
- Many people were interested in having a movable food truck.
- Many people still wanted to have servers.
- Student budget
 - Some were willing to spend \$60 for a date night.
 - Some said they only wanted to spend \$5.
- Now currently working with a consultant for this project, having just received a timeline.
- Feedback:
 - Self-serve, such as having it preprepared in a fridge and students can just grab, pay, and go.
 - Vending machines.

Agenda Item 12	SUDS Conference Recap
Notes: <ul style="list-style-type: none"> Saz shares their screen to present the <i>2021 Student Union Development Summit Recap</i>. Kyle, Saz, and Gaby talk about their experience at the conference and what they learned. Saz summarizes the workshops and presentations they attended, and Gaby summarizes through the workshops and presentations she attended. Kyle explains the pictures of UBC campus. 	


Agenda Item 13	Finance Committee Lineup		
Motion:	I move that we add Raghuvver Vakharia, and remove Sarah Jewell from, the SSU Finance Review & Audit Committee for the 2021-2022 Board term.		
Moved By:	Kashyapkumar Patel	Seconded By:	Tejaswini Shah
Notes: <ul style="list-style-type: none"> Discussion on who to add and be removed from the Finance committee. Discussion of possibly changing directors on the Ancillary Fee committee as well. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	7	0	2
Special Instructions/Interpretations: <ul style="list-style-type: none"> Three directors did not vote. 			

Agenda Item 14	New Business
Notes: <ul style="list-style-type: none"> Zeravan asks if SSU does a type of graduation trip, Kyle says a brainstorming session can be added to the next meeting. 	

Agenda Item 15	Adjournment		
Motion:	I move that we adjourn the 313th Meeting of the Board.		
Moved By:	Sarah Jewell	Seconded By:	Riddhi Mihir Shah
Notes: <ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0
Special Instructions/Interpretations: <ul style="list-style-type: none"> Meeting is adjourned by Sarah Jewell at 8:57 PM [EST]. 			

- Documents referenced:
- 313th Board Meeting Agenda
 - 312th Board Meeting Minutes
 - SUDS workshop raw notes

Respectfully submitted by,



Sarah Mckean (Nov 26, 2021 19:57 EST)

(Signature of Secretary of the Board)

Adopted by the SSU Board of Directors in the meeting of

November 26, 2021

(Date of Meeting)



Sarah Jewell (Nov 29, 2021 23:41 EST)

(Signature of Board Chairperson)