



Meeting Minutes
Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Meeting #:	327
Date:	July 11, 2022
Time:	5:00 PM [EST]
Location:	HMC SC-Wing

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Vice-Chairperson: Shivang Shingala		X		
Om Patel	X			
Huu Luan Truong	X			
Pranesh Lakshmanasamy		X		
Abhay Bhingradia		X		
Radhika Munjal		X		
Sam (Clifford) Koabel		X		
Sanjey Sureshkumar	X			
Catarina (Nguyen) Pham	X			

Quorum is reached with 9 of the required 6 directors being present.

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Kyle Budge, President & Board Chairperson	X			
Julia Bertola, Vice President of Community Outreach		X		
Tristan Pinnock, Vice President of Academics & Equity	X			
Rhema Javed, Vice President of Staff & College Engagement	X			
Jamie (James) King, Managing Director	X			
Maria Lucido-Bezely, Dean of Students		X		
Saz (Sarah) McKean, Executive Coordinator & Board Secretary	X			

Agenda Item 01	Call to Order
Notes:	
<ul style="list-style-type: none"> Meeting is called to order by Kyle at 5:07PM [EST]. 	

Agenda Item 02	Roll Call
Notes:	
<ul style="list-style-type: none"> The Board has reached quorum and is able to proceed with the meeting. 	

Agenda Item 03	Land Acknowledgement
Notes:	
<ul style="list-style-type: none"> Rhema says the Sheridan Land Acknowledgement. 	

Agenda Item 04	Opening Remarks
Notes:	
<ul style="list-style-type: none"> Starting August 8th, Board Meetings will be rotating between all three campuses. 	

Agenda Item 05	Approval of Current Meeting Agenda		
Motion:	I move that we approve the Agenda for the 327 th SSU Board Meeting.		
Moved By:	Om Patel	Seconded By:	Sam (Clifford) Koabel
Notes:			
<ul style="list-style-type: none"> Adding a motion to approve amendment to the 323rd Board Meeting Minutes to acknowledge Radhika as a member of the Student Refugee Program Committee. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

Agenda Item 06	Approval of the Previous Meeting Minutes		
Motion:	I move that we approve the 325 th and 326 th Meeting Minutes.		
Moved By:	Shivang Shingala	Seconded By:	Sam (Clifford) Koabel
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

Agenda Item 07	Declaration of Conflicts of Interest
Notes:	
<ul style="list-style-type: none"> N/A 	

Agenda Item 08	Acknowledging Written Motion from April		
Motion:	I move that the SSU Board of Directors recognize the written motion made by the Board of Directors on April 26 th , 2022.		
Moved By:	Huu Luan Truong	Seconded By:	Rhema Javed
Notes:			
<ul style="list-style-type: none"> Written motion that the previous Board passed on April 26th, 2022. There was an unofficial meeting because not enough Directors attended the meeting and needed to make a motion before the end of the fiscal year. We need to integrate this into the minutes to have it on our official record. 			

<ul style="list-style-type: none"> Kyle shares his screen to show the Board the written motion. Motion was to go forward with the donation of \$200 000 for the 2021 – 2022 Fiscal Year to Sheridan College’s Financial Aid department for the continued funding of the SSU Scholarship, bursaries, and grants. There was some talk about doing some bursaries for international students. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	10	0	2
Special Instructions/Interpretations: <ul style="list-style-type: none"> Pranesh and Abhay abstain. 			

Agenda Item 09		Amendment to 323rd Meeting Minutes	
Motion:	I move that the Board of Directors approve the addition to the 323 rd Meeting Minutes to have Radhika join the Student Refugee Program committee.		
Moved By:	Kyle Budge	Seconded By:	Sanjey Sureshkumar
Notes: <ul style="list-style-type: none"> A director was under review because of missing a few documents, but everything was resolved. This motion was mistakenly not added back into the minutes after it was resolved, therefore needs a motion to have it officially implemented. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	11	0	1
Special Instructions/Interpretations: <ul style="list-style-type: none"> Radhika abstains. 			

Agenda Item 10		Operational Update	
Notes: <ul style="list-style-type: none"> Maria D’Ovidio is Director of Hospitality. There are technical problems, at the moment, but should be resolved soon. We have opened Booster Juice at TRC & Davis, and coffee house at Davis. Kyle emphasizes importance to show that we are open and here. Kyle talks about the new Director of Facilities, Giancarlo Gallo. Speaks about spaces, such as the Marquee, the Den, and the Station. Operationally, hope to have Booster Juice and the Station Express running soon at HMC. There was a small delay in getting the business license for Booster Juice at HMC. Administrative desks are now open at TRC and Davis. Kyle notes that we are the only food services operating on campuses at the moment. 			

Agenda Item 11		Executive Updates	
Notes: <ul style="list-style-type: none"> Academic Integrity <ul style="list-style-type: none"> Tristan asks the directors to let students in your program know Academic Integrity week at the end of September. VP Strat Planning <ul style="list-style-type: none"> Julia lets the Board know the executive team did VP strategy planning; they are focusing less on events and more on initiatives on student wellness. Beach day <ul style="list-style-type: none"> Rhema updates the Board on Friday’s staff event; she will send an email to remind everyone to meet at HMC at 10 or 10:30am. SU 101 <ul style="list-style-type: none"> Rhema updates that we want to do SU 101 on the 5th floor of the HMC SC-wing on August 26th. Kyle says that it’s going to be a long day; likely starting around 9:30am. Advocacy Policy & Bylaw Updates 			

- Julia and Kyle discussed moving around some of the advocacy policies; once those are done, we will need to bring it to the Board and have them approved.
- Some other Bylaw and Policy changes that will likely be done in the same meeting.
- Board Training
 - Rhema is working on getting some job training, date is to be determined.
- Orientation – BoD Booth
 - We need volunteers for the Board of Directors booth at New Student Orientation.
 - Every NSO, there's a marketplace with booths. There's always Board of Directors booth.
 - August 29th-Sept 2nd, orientation first 3 days.
 - Need at least two directors for each campus.
 - TRC: Abhay, Pranesh, & Radhika, in athletics building (August 30th).
 - HMC: Sanjey & Cat, in student centre atrium (August 31st).
 - DAV: Shivang, by cafeteria (September 1st).

Agenda Item 12	Reminders
Notes:	
<ul style="list-style-type: none"> ● Grand Soft Opening: <ul style="list-style-type: none"> ○ This Thursday, the Board is invited. ○ Mini event to show appreciation to students who had a hand in getting this student building. ○ Business casual. ● Will be a Grand Opening in fall. More details will be shared closer to the event. ● Ancillary Fee Committee Meeting: <ul style="list-style-type: none"> ○ First meeting is this Thursday at 1:00PM. ● Finance Committee Meeting <ul style="list-style-type: none"> ○ Should have gotten an email from Hanh to pick a date when to hold the first committee meeting. If you have not yet, please do as soon as possible. ○ Should have gotten an email about finance training. 	

Agenda Item 13	Cancel Next Board Meeting		
Motion:	I move that the SSU Board of Directors cancel the 328 th Board Meeting on July 25th, 2022.		
Moved By:	Pranesh Lakshmanasamy	Seconded By:	Tristan Pinnock
Notes:			
<ul style="list-style-type: none"> ● Cancel the next Board Meeting on July 25th, 2022, due to the International Student Summit that Monday. ● Many directors are helping to facilitate, and it would be best to cancel this meeting. ● Nothing pressing that can be shifted to August 8th meeting. ● Because Kyle is on a panel, Shivang would have to chair the meeting because he is the vice-chairperson. ● The rest of the executive team will be at the summit as well. ● AFTER MOTION: <ul style="list-style-type: none"> ○ On August 8th the next Board Meeting will be at TRC, Sheridan's Oakville campus. Wait for an email from Kyle for directions, but someone will meet you all in atrium to help lead you if needed. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

Agenda Item 14	Board of Directors Hiring Strategy
Notes:	
<ul style="list-style-type: none"> ● Hiring strategy to fill the last 3 seats on the Board. ● Floor is open for the Directors. ● Abhay suggests a hiring committee with 2 Board of Directors from DAV and HMC, and 1 director from TRC. ● Posting the job: use a shorter version of what is in policies. ● Kyle explains there will be some delays with this job posting because our HR manager is on leave; can post the job posting but anything on Dayforce and the hiring process will be delayed. ● Also, possibility of having somebody from the college for the hiring committee, who sits in when hiring the President. He could be good to include or include Maria Lucido-Bezely. ● Pranesh suggests rather than a video, have them write 10 things with the SSU. 	

- It is suggested to the Board to not ask applicants to give ideas that you would not be willing to go through with.
- After discussion, directors agree to do a section for 1-3 things that the applicant wants to do with the SSU.
- Suggested: Do the same process as the current Board, but instead of putting the pillars, ask: what is one thing they would like to change?
- Tristan asks when they did the videos, and did the directors understand what they were being asked?
 - Directors say they did not understand.
 - Agree to go with asking a few questions rather than the longer application the current directors had to do.
- Abhay says that it would be better to have an interview than videos, as videos can be misleading because they can be prepared and retaken, but having an interview puts them on the spot and gauge them as candidates in real time.
- Big application process and then move into interview process for candidates approved.
- Radhika suggests doing something to further inform students about who and what the SSU is.
 - Kyle says that job will be posted to our website and Sheridan Works.
 - Kyle suggests engaging with students through social media, record a video, and can also send an email blast.
 - Shivang says that if we can add the WorkPerks video to the email, explaining that will pull in more interest.
 - Cat suggests recording a video on Friday at the staff event. It might be possible to edit in videos of those that don't attend.
- Running for elections and applying to a job is very different; there is always a higher rate of people applying to jobs than running for elections. There will likely be more people to select.
- Need to come up with a prepared list of questions that will be asked to every candidate to keep it fair and consistent; can diverge sometimes.
- Timeline:
 - Job should be up on the website by next week.
 - Probably will start getting applications early August, start interviews mid-August, and have somebody hired by September.
- Hiring Committee:
 - 2 HMC: Sanje and Cat,
 - 2 Davis: Om and Luan,
 - 1 TRC: Pranesh,
 - Sawssan will be additional support.
- Job posting will be put up next week.
 - Have video ready by the end of next week, by July 22nd, we can then start marketing.

Agenda Item 15		In-camera session	
Motion i:	I move that we move in-camera.		
Moved By:	Kyle Budge	Seconded By:	Rhema Javed
Notes:	<ul style="list-style-type: none"> ● In-camera at 6:16PM. 		
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

Motion ii:	I move that the Board move out of camera.		
Moved By:	Kyle Budge	Seconded By:	Shivang Shingala
Notes:	<ul style="list-style-type: none"> ● Out of camera at 6:22PM. 		
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

Agenda Item 16	New Business
Notes:	
<ul style="list-style-type: none"> There was a new Sheridan student that was interested in the SSU that reached out to a few directors and VPs on LinkedIn. 	

Agenda Item 17	Adjournment		
Motion:	I move that we adjourn the 327th Meeting of the Board.		
Moved By:	Rhema Javed	Seconded By:	Sanjey Sureshkumar
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> Meeting is adjourned by Kyle Budge at 6:26PM [EST]. 			

Referenced Documents:

- 323rd Board Meeting Minutes.
- 325th Board Meeting Minutes.
- 326th Board Meeting Minutes.
- 327th Board Meeting Agenda.

Respectfully submitted by,


Sarah Mckean (Aug 10, 2022 15:53 EDT)

(Signature of Secretary of the Board)

Adopted by the SSU Board of Directors in the meeting of

August 8, 2022

(Date of Meeting)


Shivang Shingala (Aug 10, 2022 19:22 EDT)

(Signature of Board Vice-Chairperson)