



Meeting Minutes  
Board of Directors Meeting  
Sheridan Student Union Incorporated (SSUI)

Meeting #:	336
Date:	February 24, 2023
Time:	7:00PM [EST]
Location:	HMC Board Room

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Vice-Chairperson: Shivang Shingala		X		
Om Patel	X			
Huu Luan Truong	X			
Pranesh Lakshmanasamy		X		
Abhay Bhingradia			X	
Radhika Munjal	X			
Sam (Clifford) Koabel		X		
Sanjey Sureshkumar	X			
Catarina (Nguyen) Pham	X			
Romil Pravinbhai Vadadoriya		X		
Angelina Owen	X			
Siddharth Tuteja	X			

Quorum is reached with 11 of the required 8 directors being present.

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Kyle Budge, President & Board Chairperson	X			
Julia Bertola, Vice President of Community Outreach			X	
Rhema Javed, Vice President of Staff & College Engagement			X	
Jamie (James) King, Managing Director	X			
Maria Lucido-Bezely, Dean of Students	X			
Saz (Sarah) McKean, Executive Coordinator & Board Secretary	X			

<b>Agenda Item 01</b>	<b>Call to Order</b>
Notes:	
<ul style="list-style-type: none"> <li>Meeting is called to order by Kyle Budge at 7:07PM [EST].</li> </ul>	

<b>Agenda Item 02</b>	<b>Roll Call</b>
Notes:	
<ul style="list-style-type: none"> <li>The Board has reached quorum and is able to proceed with the meeting.</li> </ul>	

<b>Agenda Item 03</b>	<b>Land Acknowledgement</b>
Notes:	
<ul style="list-style-type: none"> <li>Catarina says the Sheridan Land Acknowledgement.</li> </ul>	

<b>Agenda Item 04</b>	<b>Opening Remarks</b>
Notes:	
<ul style="list-style-type: none"> <li>N/A</li> </ul>	

<b>Agenda Item 05</b>	<b>Approval of Current Meeting Agenda</b>		
Motion:	I move that we approve the Agenda for the 336th SSU Board Meeting.		
Moved By:	Pranesh Lakshmanasamy	Seconded By:	Angelina Owen
Notes:			
<ul style="list-style-type: none"> <li>Kyle shares his screen to show the “336<sup>th</sup> Board Meeting Agenda.”</li> </ul>			
Motion Carries			
Votes:	For:	Against:	Abstain:
	11	0	0

<b>Agenda Item 06</b>	<b>Approval of the Previous Meeting Minutes</b>		
Motion:	I move that we approve the 334 <sup>th</sup> and 335 <sup>th</sup> Board Meeting Minutes, as presented to the Board.		
Moved By:	Shivang Shingala	Seconded By:	Om Patel
Notes:			
<ul style="list-style-type: none"> <li>The approval of the previous meeting minutes agenda item will include approving the 334<sup>th</sup> and 335<sup>th</sup> Board Meeting Minutes because 334<sup>th</sup> minutes were not able to be approved last meeting.</li> </ul>			
Motion Carries			
Votes:	For:	Against:	Abstain:
	11	0	0

<b>Agenda Item 07</b>	<b>Declaration of Conflicts of Interest</b>
Notes:	
<ul style="list-style-type: none"> <li>Kyle has a conflict of interest for the Bylaws Update, but is not a voting member so he is only asking for approval.</li> </ul>	

**Agenda Item 08****Executive Updates**

## Notes:

- ACUI Conference
  - Associations of colleges and universities
  - Kyle and Saz are going to this conference, having an opportunity to connect with many other student unions/associations.
  - Really interested in the architecture showcase to help us with our next student centre.
- Rhema is coordinating a few events surrounding sexual health. Upcoming one, she is bringing a period pain simulator to show people that do not have periods what it feels like.
- Rhema has been acting as CRO, planning elections.
- Election nominations are going up on the SSU website on Monday February 27<sup>th</sup>, 2023.

**Agenda Item 09****Health & Dental**

## Notes:

- We had a meeting with Del Pereira, from Student Care, and he wants to come meet with the Board.
- We need to set a fee. We are seeing that there might be a significant increase to the student fee.
- Why is there an increase:
  - Inflation
  - Usage
  - Unanticipated: we are seeing a steady increase of international enrolment, but the pool of domestic enrolment is flat and seem to be slowly decreasing.
  - Another cost pressure, possibly integrating Conversation. This is approximately \$40 per student.
- Need to consider:
  - Need board's direction on how to proceed but need to bring the professional (Del) to the table.
  - The discussion of pool size of students, with wanting to integrate international students.
  - Need to keep a focus on this Fall, so that is domestic students.
- 3 asks:
  - 1 – Do nothing and increase the student fee significantly. This is not recommended.
  - 2 – Mitigate the cost, cutting some benefits that we were planning to add this year, and subsidize from our Health & Dental reserve.
  - 3 – Other option is cutting coverage, this is mentioned to probably be the worst option, though it would be reducing subsidy we would have to pay and what students would have to pay.
- Asked to Kyle: Will Del be able to show us usage trends?
  - Yes, we are waiting to receive this.
- Del will be here in-person for the next Board Meeting.
- Conversation:
  - At the moment, international students cannot use it because they are not under our plan, so at the moment it is only domestic students. However, when international can be implemented in our plan, it will likely primarily be used by international students.
- Asked to Board: If you're looking for info on health coverage, where would go to find it?
  - Those that are not a peer mentor say that they would ask a friend, and those that try to find it online find it difficult through Sheridan platforms.
- These conversations about knowing what coverage students have and the accessibility, we need to get a report that has student feedback to get these issues resolved.

Agenda Item 10		Health & Dental Committee	
Motion:	I move that the SSU Board of Directors create the International Health and Dental Integration Committee to explore the opportunity of bringing international students into the SSU Student Care health and dental plan. The members for this committee are Shivang, Angelina, Radhika, Luan, Siddharth, and Om.		
Moved By:	Catarina (Nguyen) Pham	Seconded By:	Om Patel
Notes:			
<ul style="list-style-type: none"> <li>• If they want to start a committee: What are your outcomes going to be, would be up to the board who is on the committee, how often it meets, when does it end.</li> <li>• Because it is so late in this Board's term, they have the option to create the committee and start the initiative, or leave it for the next Board.</li> <li>• The Board is in agreement that they want to create the committee, start working on the outcomes, and they do not expect to get to any final outcomes.</li> <li>• Any other Sheridan community outside Board allowed to join? <ul style="list-style-type: none"> <li>◦ They would not be a part of the committee, but they can be guests.</li> </ul> </li> <li>• Shivang, Angelina, Radhika, Luan, Siddharth, and Om want to be on the committee.</li> <li>• <b>After motion:</b> <ul style="list-style-type: none"> <li>◦ Also looking into communicating the benefits from guard me and student care and the community will assess their outcomes closer to the end of their term.</li> <li>◦ Angelina says they are thinking of bringing Amanda from the health centre for some consultation.</li> </ul> </li> </ul>			
Motion Carries			
Votes:	For:	Against:	Abstain:
	11	0	0

Agenda Item 11		Transportation	
Notes:			
<ul style="list-style-type: none"> <li>• Met with a consulting company to find the best options.</li> <li>• Also met with Vicki Trans, owner of the Bike Hub.</li> <li>• Will be coming to the Board with what the company proposes.</li> <li>• We may have some updates within the next few weeks.</li> <li>• Going to see what this consultancy entails.</li> <li>• There is a chance that we will have a final solution to transportation that needs approval by end of April, but that is very tight schedule for a consultancy company.</li> </ul>			

Agenda Item 12		DAV & TRC Renovations	
Motion:	I move that the SSUI Board of Directors authorizes the approved budget to be used for the revised Davis renovations of our food service spaces, and to allow Jamie and Kyle to use their discretion in making final design decisions.		
Moved By:	Angelina Owen	Seconded By:	Om Patel
Notes:			
<ul style="list-style-type: none"> <li>• We have met with the college, and we have some designs for DAV and TRC renos.</li> <li>• The budget has increased immensely</li> <li>• We have landed on solid DAV renovations. The budget for that is just shy of one million dollars</li> <li>• DAV expected completion date is September 2023.</li> <li>• We would close our food services end of April, use the summer for construction, and be able to open in the fall.</li> </ul>			

<ul style="list-style-type: none"> <li>• Approving the budget for this is our main ask today.</li> <li>• The renovations for TRC are much bigger, estimated a year-long construction.</li> <li>• <b>After motion:</b> <ul style="list-style-type: none"> <li>○ Siddharth asks if the renovation designs can be shown.</li> <li>○ Kyle shares his screen to show the renovation plans for DAV.</li> <li>○ Kyle and Jamie explain that the changes are meant to make the spaces more open, bright, and updated.</li> </ul> </li> </ul>			
Motion Carries			
Votes:	For: 10	Against: 0	Abstain: 0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> <li>• Sam did not vote.</li> </ul>			

<b>Agenda Item 13</b>	<b>Bylaw Amendments</b>
Motion:	I move that the SSU Board of Directors approve of and adopt all amendments to the SSUI Bylaws, as presented, to be officially ratified at the AGM on March 6th. As noted, some specific Bylaw changes will take effect immediately, at a later date, or with specific considerations, as described and listed in these meeting's minutes.
Moved By:	Kyle Budge
Seconded By:	Shivang Shingala

Notes:	
<ul style="list-style-type: none"> <li>• The amendments to the SSUI Bylaws are to update the SSU company rules and to ensure we are following best practices.</li> <li>• Need to be approved or declined today so that they can be posted on our website and then to be presented at the AGM.</li> <li>• Kyle shares his screen to show the Bylaw documents, which can be seen in the Board's SharePoint. in the Referenced Documents folder.</li> <li>• Notable changes: <ul style="list-style-type: none"> <li>○ Big change: Kyle is removing any Bylaws that should not be Bylaws, into a policy. We are changing this, because anybody in the SSU membership can change it, meaning they can come to a meeting and ask to change it. This can be avoided by making it a policy.</li> <li>○ Bylaw 5 – Removing VPs from the Board, it did not go as anticipated. In new job responsibilities, VPs with need to provide monthly reports for the Board.</li> <li>○ 5.6 – A large amendment to the Board's honorarium, by removing the complex process and making a simple and unchangeable amount. A director would receive an honorarium of \$400 per month.</li> <li>○ 5.8 – Meetings of the Board: mostly small changes, but one big change that is open to feedback, is setting biweekly meetings on the first and third Monday of each month at 5pm. Any change to this schedule can be made by ordinary resolution. Also, removal of the limit of teleconference attendance.</li> <li>○ Bylaw 6 – removing president and managing director expectations from Bylaws and making it a policy. Removed the ability of the board to remove the Managing Director since they do not manage the position. This could have caused some major organizational issues.</li> <li>○ Bylaw 8 – Finances: changes to some deadlines for Budget reviews and other small changes.</li> <li>○ Bylaw 11 – Amendments and Revisions: essentially, refined the processes.</li> </ul> </li> <li>• Many of these amendments is closing loopholes that we have learned from other post-secondary student unions' mistakes.</li> <li>• Kyle reminds the Board that they have the authority to review and ask for amendments to the Bylaws at any time.</li> <li>• <b>Specific Bylaw changes as described and listed in these meeting's minutes:</b></li> <li>• Assuming the amendments will be ratified by our membership:</li> </ul>	

- The current Board's honorarium will default to max potential amount for this year, providing a bonus honorarium of \$900 to be paid at the end of their term. All changes to honorarium will commence on May 1st, 2023.
- All board meetings already scheduled until April 30th 2023 will continue as schedule, with new changes to scheduling taking effect on May 1st 2023.
- The SSU President will continue serving as Chair for all Board Meetings until April 30th, 2023, and a new Chair will be selected from the incoming Directors at their first Board Meeting of their term.
- The Board Secretary will continue to be held by the current Executive Coordinator until a Governance Coordinator is hired and onboarded, at which time they will assume the role of Board Secretary.
- Effective as of the adjournment of the 336th Board Meeting, SSU Vice-Presidents will no longer be members of the SSU Board of Directors, and will therefore only attend as invited guests, without voting rights.
- Where applicable, all Bylaws that were removed to be integrated into Policies will continue to be in effect until they are finalized into policy.
- All other Bylaw amendments will take effect immediately.

**Motion Carries**

Votes:	For:	Against:	Abstain:
	10	0	0

**Special Instructions/Interpretations:**

- Sam leaves the meeting at 8:43PM.

**Agenda Item 14**

**AGM Expectations**

**Notes:**

- If you cannot attend the AGM, you can get another Director or friend as a proxy.
- Only one that is attending the AGM at an official capacity is Shivang, as Board Chairperson.
- AGM is happening at all campuses, so you can just walk into the SSU space.
- In-person at HMC on the 5<sup>th</sup> floor of the Student Centre (C-wing) and broadcasted to DAV in the clubs' room and TRC Board Room.
- There will be catering at each campus.

**Agenda Item 15**

**New Business**

**Notes:**

- N/A

**Agenda Item 16**

**Adjournment**

**Motion:** I move that we adjourn the 336th Meeting of the Board.

**Moved By:** Kyle Budge

**Seconded By:** Sanjey Sureshkumar

**Notes:**

- N/A

**Motion Carries**

Votes:	For:	Against:	Abstain:
	10	0	0


**Special Instructions/Interpretations:**

- Meeting is adjourned by Kyle Budge at 8:54PM [EST].

**Referenced Documents:**

- 334<sup>th</sup> Board Meeting Minutes [approval]
- 335<sup>th</sup> Board Meeting Minutes [approval]
- 336<sup>th</sup> Board Meeting Agenda
- Appendix 01 – Amendments for Approval at the 2021-2022 Annual General Meeting
- Appendix 02 – Amendment Summary
- SSUI Bylaws (February 2023 Review)
- AGM Timeline

Respectfully submitted by,

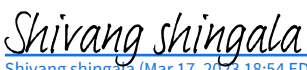
  
Sarah McKean (Mar 17, 2023 18:49 EDT)

(Signature of Secretary of the Board)

Adopted by the SSU Board of Directors in the meeting of

March 10, 2023

\_\_\_\_\_  
(Date of Meeting)

  
Shivang shingala (Mar 17, 2023 18:54 EDT)

(Signature of Board Vice-Chairperson)