

*sheridan  
student  
union*

**2016 - 2017  
ANNUAL REPORT**

# AGM: A HOW TO AND WHAT THE?



## WHAT IS AN AGM?

The Annual General Meeting is a mandatory meeting held once a year to:

- Approve the audited financial statements, including reports to the board.
- Approve amendments and additions to bylaws.
- Transact any other business.



## WHERE ARE AGMs HELD?

The AGM is held at each campus, rotating between HMC, Trafalgar, and Davis every year.

The AGM will be broadcasted via SheridanTV for students who are unable to travel between campuses.



## WHO IS THE SECRETARY?

The secretary is responsible for taking minutes during the AGM.

The official minutes are then posted on [thessu.ca](http://thessu.ca) for reference to all interested parties.



## WHO IS THE CHAIRPERSON?

The Chairperson of any general meeting shall be the Chairperson of the Board of Directors.

The Chairperson shall not be entitled to vote at a meeting of members except in the case of an equality of votes cast on a matter; and then only to break such equality of votes.



## HOW IS A MOTION PASSED?

A simple majority of the votes cast by the members present, in person or by proxy, shall determine all motions in meetings.



## WHO ARE MEMBERS OF THE CORPORATION?

*It's totally you!*

Each full-time student who has paid the student activity fee is a member of The Corporation unless, or until, his or her membership is terminated.



## WHAT IF A MEMBER CAN'T ATTEND?

A member may, via means of an authorized proxy, appoint another voting member of the Corporation to attend and act at a general meeting of members, in a manner and to the extent authorized by proxy. Proxy forms must be completed prior to the start of the AGM!



## HOW CAN I SPEAK DURING THE MEETING?

Easy-peasey!

Just raise your hand and wait for the chair to address you. After they have given you the floor you, may speak your mind.

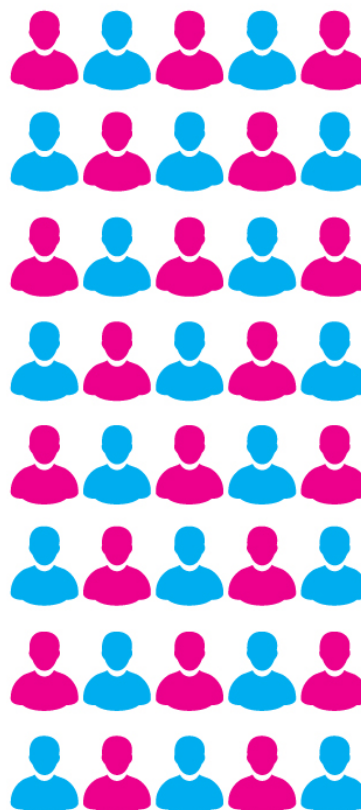


## WHEN DO I VOTE?

Voting happens when a motion (idea/change) will be put forward to the membership for a vote. You will then be instructed to vote for or against the motion.

## HOW MANY MEMBERS NEED TO ATTEND THE AGM?

Quorum at any general meeting shall consist of twenty (20) members present in person (including existing executives of the board).



### • AGM PRO TIPS! •



*Ask questions about topics discussed.*



*Provide feedback and have your voice heard.*



*Vote YES or NO on motions that are brought forward.*

## ABOUT THE SSU

The Sheridan Student Union (SSU) is an organized body that represents the full-time and part-time students of Sheridan College.

Since 1975, the mandate of the Sheridan Student Union is to promote and advocate the benefits and interests of the student body – be it academic, social, cultural, or otherwise. Today, the Sheridan Student Union continues to be a powerful and influential voice within the Sheridan community.

Simply put: we exist to serve you, the students. We unite the student body through our programs and services and are responsible for the representation of students within the Sheridan College community. We strive to safeguard the best interests of the student body throughout the whole year, and are always looking for ways to improve the student experience.

### OUR MISSION

Is to be a student led community enhancing the experience of our fellow student.

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### *WHY IS THE AGM IMPORTANT?*

It provides members (that's you!) with the opportunity to be active in setting the direction of the Sheridan Student Union. We want to make life better for students, but we need you with us. We want your ideas, input and feedback. Students have the power to make real change on campus and in the community, and this is our chance to do just that.

# SSU FEES

## PER-TERM FEES 2015-2016

### **\$75** *SSU Fund*

A fee to support the various services, activities, and events we provide to Sheridan students.

### **\$40** *Student Centre Building Fund*

A fee to support the building, maintenance, and updating of areas in our student centres and lounges.

### **\$10** *Student Centre Capital Fund*

A fee collected to furnish student space, and provide materials for ongoing student centre operations.

\*NOTE: The Spring Term rate for the SSU Fund is reduced to \$52 to reflect the reduced programming during this term. All other SSU services are available to members during this term.

## **HEALTH & DENTAL PLAN FEES**

### **\$285** *Fall*

September 2015 to August 2016

### **\$191** *Winter*

January 2016 to August 2016

### **\$98** *Spring*

May 2016 to August 2016

*All SSU fee-paying students are automatically enrolled in the Plan. Coverage includes health, dental, vision, and travel benefits. For more details, head to the Student Union offices, or check out [www.ihaveaplan.ca](http://www.ihaveaplan.ca).*

*Students with an equivalent coverage plan can opt out of the SSU Health & Dental Plan, however these changes can only be made during the change of coverage period.*

## A MESSAGE FROM YOUR PRESIDENT

Sheridan Students,

As the academic year comes to a close, and the stress of exams and final projects amping up, I am hoping you can look back upon the year as one for the record books. Student Union exists to support students in every way during your time here. We are the voice of students behind the scenes, we are the face behind the events, and we are the team that brings you services that ease the everyday stresses of student life. Most importantly we are you! We are students too!

We have had an absolutely amazing year in Student Union. We have focused on more student generated content to effectively communicate with our student body, engaging in unique ways and being strong advocates both within the SU and more broadly within the college. It is my hope that Student Union has made this year a better one for you!

As my term as your SSU President approaches its end, I am forever grateful to everyone that has helped make this experience what it has been, and to have had the opportunity to contribute to this unique and diverse community that is Sheridan!

Always remember to share your thoughts and voice as students! If there is something you want, make it happen. If there needs to be change, create it and most importantly enjoy every minute of your time here. These may just be some of the most memorable years of our lives!

Congratulations on an amazing year Sheridan Students!

A handwritten signature in black ink, appearing to read 'Sylvia Ibrahim', with a stylized, cursive script.

*Sylvia Ibrahim*  
SSU President

# A MESSAGE FROM YOUR BOARD OF DIRECTORS

What an amazing year this year has been for the Sheridan Student Union. As we begin to reach the annual Board of Director Elections, we take this moment to reflect on the achievements of the Sheridan Student Union this year and how the Student Union has been able to contribute to the overall success of Sheridan college. We commit ourselves to providing an excellent Sheridan experience while also building our voice as representatives of the student community.

This year the Sheridan Student Union has put many of its efforts into the oversight of a new building, HMC2a. This building will serve as a student centre to this growing campus, enhancing student services there.

Recently the Sheridan Student Union, in partnership with Sheridan Health and Counselling, made a significant commitment to student mental health with the installation of the Friendship Bench at all three campuses.

In addition to this work, the SU Board approved and authorized significant expenditures to address significant sustainability projects at the Trafalgar Campus, including significant HVAC and lighting upgrades, in addition to replacement of all exterior doors in this facility to aid in the attainment of energy reduction targets. We are pleased to report that our food and beverage services are generating our highest revenues ever, providing important social spaces for our student community.

We recognize an ongoing challenge related to concerns regarding the efficiency of the Sheridan Shuttle, and we remain committed to ensuring the college takes this issue to the referendum with the student body. Fiscally, we remain on track to achieve our target of a balanced budget, and we encourage anyone to review our audited statements which are available at any of our offices, or on our website, which reflect the strong fiscal position of the SSU right now.

This year the Student Union as a whole has worked very hard to bring a great college experience to Sheridan students. The Board of Directors would like to thank all of the staff and executive of the Student Union for their hard work, and above and beyond efforts in making this an amazing year.

In addition, we thank your President for ensuring that our operations and progressive goals are leading us to success!

Thank you Sheridan students for granting us the honour to serve you, and for all your feedback throughout the year!

Sincerely,

**The 2016-2017 Sheridan Student Union Board of Directors**

As a student led community, Sheridan Student Union maintains a strong commitment to the continued improvement of student life at Sheridan College. Our Board of Directors, Student Executive Team and administrative staff work to enhance the student experience, and facilitate opportunities for growth throughout the year.

Here's a look at some of the amazing things we coordinated at Sheridan this past year!

## SEPTEMBER 2016

- With your feedback in mind, our Operations Team introduced newly updated menus at both The Marquee & The Den! (Have you tried the Ibrahim Lincoln Burger? It's named after your SSU President! ) To reward our regulars, we also launched loyalty programs at both locations.
- We introduced new Marley Coffee at our coffee houses and extended our hours, so feel free to come by and grab a latte while you study.
- If you're a foodie and want to follow along to see our daily features and signature doughnuts, follow The Marquee (@themarquee\_ssu) or The Den (@theden\_ssu) on Instagram.
- You wanted a larger than life Frosh Week, so that's what we gave you! We had our very first Paint Party at Sheridan and first outdoor Frosh celebrations, reaching over 3500 students.
- Your student executive team launched the Espresso Yourself contest, giving students the opportunity to submit artworks for display in our coffeehouses.
- SSU proudly welcomed our first student in partnership with the World University Service of Canada.

## OCTOBER

- With the expansion of the HMC Campus, our Programming & Events Team introduced new and larger events for the students there. From virtual reality, to the Next Big Idea, to a monthly coffeehouse, we are happy to be showcasing student talent at HMC!

## NOVEMBER

- Your student leaders and Services Team organized our very first Housing Fair. This gave students the access to resources they need, and the opportunity to learn more about off-campus housing.
- We hosted our second annual Next Big Idea event, encouraging Sheridan students to submit their brilliant ideas and awarded one lucky student with \$1000 towards launching their business.
- Lazer Tag. It happened. At The Marquee. If you missed it, let us know and we'll do it again!

## DECEMBER

- We installed the very first StudentCare kiosks at the Trafalgar and Davis Campuses. If you have any questions about your Health & Dental Plan, this kiosk will connect you directly with a StudentCare representative.
- We enjoyed hosting our second annual Family Holiday Party at The Marquee & The Den.
- Sheridan Student Union teamed up with Sheridan Health & Counselling to make an impact on mental health awareness on campus by installing a Friendship Bench at each campus.
- SSU teamed up with the SISA Club to host our first Multicultural Night.
- We teamed up with Student Services, Residence, Library & Learning and the Career Centre in our first collaborative Hiring Fair, bringing students closer to opportunities on campus.

## FEBRUARY

- SSU partnered with Sheridan College and Peel Regional Police on our first ever Polar Plunge!
- In honour of Black History Month, your student leaders launched the Love in All Colours art contest, showcasing submissions in our coffeehouses.

## MARCH

- Our Services Team is working on developing a Car Share program for Sheridan students! Let us know what you think about it at [thessu.ca/feedback/](https://thessu.ca/feedback/)

## APRIL

- Your student leaders look forward to launching their Pride Week initiative in April - keep an eye out for the changes they're making on campus in support of the LGBTQ+ community.

We are also happy to share that we have been collaborating on some very important and exciting projects this year. Not only have we been working closely with Sheridan on the HMC2A expansion ensuring the student perspective, but we have also invested in the joint SSU/Sheridan College student portal project, creating an enhanced communication platform for clubs.

We are proud to be part of the Sheridan community, and look forward to continuing our commitment to the overall student experience at Sheridan College.

Thank you for an amazing year, Sheridan!

**SSU**

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